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The Regular Meeting of the Margate City Board of Education was called to order at 6:30 P.M. on, November 11, 2009, by President, Mr. Christopher Storcella, in the William H Ross School All-purpose Room, Margate, New Jersey.

Certification of Notice:

Susan Palaia, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On October 28, 2009, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, the Union Avenue School, the William H Ross, III School and mailed to the City Clerk, The Press and "The Current". On November 10, 2009 it was advertised in The Press.

<u>Roll Call</u> - Members Present:	Mr. Christopher Storcella, President,
.	Mrs. Linda Levitt Doyle, Vice President,
.	Mr. Brad Jacobson, Mr. Christopher Koch,
.	Mrs. Joanne Kulzer, Mr. J.B. Sless
Members Absent:	Mrs. Sandra Perskie
Others Present:	Dr. Theresa DeFranco, Superintendent; Susan Palaia, Board Secretary; Dr. Kerri McGinley, Director of Curriculum/Principal; Mr. John DiNicola, Director of Special Projects/Principal; Ms. Michelle Carney-Ray, Director of Special Education/Principal; Mr. Augustine Repetto, School Solicitor, Mr. Carl Tripician, Members of the Community

Riding the Wave of Excellence Kick Off and Cheer:

Tracy Jones and students from the E.A. Tighe School gave a cheer to kick off the *Riding the Wave of Excellence* Strategic Plan.

Public Participation:

A request from the public was made for the board to consider using the PAC for rock and roll music events.

Minutes:

Upon motion by Levitt Doyle, seconded by Mr. Koch, the board unanimously agreed to accept the minutes of the: October 14, 2009 Regular Meeting and Executive Session and October 28, 2009 Work Session and Executive Session.

Financial Reports:

Upon motion by Mr. Koch, seconded by Mr. Jacobson, the board unanimously agreed to accept the Secretary's Financial Reports for the month of September 2009 as attached to these minutes and certifying that no budgetary account has been overexpended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 1, pages 16,430 – 16,447. The Secretary's Report agrees with the Treasurer's Report.

Board of Education Certification:

Upon motion by Mr. Jacobson, seconded by Mr. Koch, pursuant to N.J.A.C. 6A:23-2.11 Margate City Board of Education certifies that as of September 30, 2009 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11©2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Bills and Payrolls:

Motion by Mr. Jacobson, seconded by Mrs. Levitt Doyle, to approve the payment of bills and payrolls as listed on Exhibit # 2, pages 16,448 – 16,459. Motion passed by the following roll call vote:

Ayes: Mr. Jacobson, Mr. Koch, Mrs. Kulzer, Mr. Sless, Mrs. Levitt Doyle, Mr. Storcella  
Nays: None

Transfer of Funds:

Motion by Mr. Koch, seconded by Mrs. Levitt Doyle, to approve the following Transfer of Funds:

## Ratified Budget Transfers for 2009-2010

To:	11-000-262-520-00-02	Insurance UAS	\$2,800.00
	11-000-262-520-00-03	Insurance ADM	800.00
	11-190-100-610-03-02	General Supply Reading UAS	145.00
	11-190-100-610-06-02	General Supply Math UAS	30.00
		Total	<u>\$3,775.00</u>
From:	11-000-262-520-00-04	Insurance WHR	\$3,600.00
	11-190-100-610-02-02	General Supply Art UAS	53.00
	11-190-100-610-05-02	General Supply Social Stud UAS	122.00
		Total	<u>\$3,775.00</u>

Motion passed by the following roll call vote:

Ayes: Mr. Jacobson, Mr. Koch, Mrs. Kulzer, Mr. Sless, Mrs. Levitt Doyle, Mr. Storcella  
Nays: None

Review and Acceptance of the 2008-2009 Comprehensive Annual Financial Report:

Carol Kiniry, CPA of Swartz & Co., CPA's reviewed the 2008-2009 Comprehensive Annual Financial Report - Synopsis of Audit Recommendations with the board during the meeting with the board and public. The Management report of Administrative Findings disclosed no recommendations.

Motion by Mr. Koch, seconded by Mrs. Levitt Doyle, to accept the 2008-2009 Comprehensive Annual Financial Report - Synopsis of Audit Recommendations, prepared by Robert E. Swartz, CPA of Swartz & Co., as submitted. Motion passed by the following roll call vote:

Ayes: Mr. Jacobson, Mr. Koch, Mrs. Kulzer, Mr. Sless, Mrs. Levitt Doyle, Mr. Storcella  
Nays: None

Treasurer of School Monies Report:

Upon motion by Mrs. Levitt Doyle, seconded by Mr. Koch, the board unanimously agreed to accept the Treasurer of School Monies Report for the month of September 2009. See Exhibit # 3, pages 16,460 – 16,469.

Cash Report:

Upon motion by Mr. Storcella, seconded by Mr. Jacobson, the board unanimously agreed to accept the Cash Report for the month of September 2009. See Exhibit # 4, page 16,470.

Report of the Superintendent of Schools:Fire Drill Report:

The superintendent reported on the school fire drills for the month of October 2009 found attached to these minutes on Exhibit # 5, page 16,471.

Activity Calendars:

Dr. DeFranco distributed the Activity Calendars for William H. Ross, III School, Union Avenue and E. A. Tighe Schools for the month of November 2009.

School Violence Awareness Week:

Dr. DeFranco distributed reports as prepared by each school principal detailing the activities held in each school for School Violence Awareness Week, October 19th – 23<sup>rd</sup>; attached as Exhibit # 6, pages 16,472 – 16,476.

Student Recognition Awards:

Students from Union Avenue School That “were caught being good” were recognized by Mr. DiNicola.

Winners of the *Riding the Wave of Excellence* Logo:

Dr. DeFranco acknowledged the winners of the *Riding the Wave of Excellence* Logo contest:

- Kai Tripician – 1<sup>st</sup> place
- Nalu Tripician – 2<sup>nd</sup> place

Strategic Plan 2009-2015 *Riding the Wave of Excellence*:

Dr. DeFranco gave a presentation for the strategic plan 2009-2015, *Riding the Wave of Excellence*. She highlighted the key points of the plan.

Motion by Mrs. Levitt Doyle, seconded by Mr. Jacobson, to approve the strategic plan 2009-2015, *Riding the Wave of Excellence*, as presented by Dr. DeFranco. Motion passed by the following roll call vote:

Ayes: Mr. Jacobson, Mr. Koch, Mrs. Kulzer, Mr. Sless, Mrs. Levitt Doyle, Mr. Storcella  
Nays: None

*Riding the Wave of Excellence* Fundraiser:

Motion by Mrs. Levitt Doyle, seconded by Mr. Jacobson, to approve the *Riding the Wave of Excellence* Fundraiser to be promoted through Margate Education Foundation to raise funds to help support academic initiatives Motion passed by the following roll call vote:

Ayes: Mr. Jacobson, Mr. Koch, Mrs. Kulzer, Mr. Sless, Mrs. Levitt Doyle, Mr. Storcella  
Nays: None

Thanksgiving Food Drive and Holiday Toy Drive:

Upon motion by Mrs. Levitt Doyle, seconded by Mr. Koch, the board unanimously agreed to approve the Union Avenue School Thanksgiving Food and Holiday Toy Drives under the supervision of Mrs. Tracy Barth.

2009-2010 Observation Schedules:

Upon motion by Mrs. Levitt Doyle, seconded by Mr. Koch, the board unanimously agreed to approve the 2009-2010 Observation Schedules as required by NJQSAC attached as Exhibit # 7, pages 16,477 – 16,479.

Presentation by Mary Repetto – Prevent Swine Flu Plan:

Mrs. Repetto reported the CDC (Center for Disease control) has provided basic information and communication resources to help school administrators implement recommendations from CDC's *Guidance for State and Local Public Health Officials and School Administrators for School (K-12) Resources to Influenza during the 2009-2010 School Year*. Mrs. Repetto reviewed the steps contained in the Margate City School District's plan to help keep students and staff from getting sick with the flu. The steps detailed in the plan are to be followed all the time, and not only during a flu pandemic.

Upon motion by Mrs. Levitt Doyle, seconded by Mrs. Kulzer, the board unanimously agreed to approve the Margate City School District's plan to help keep students and staff from getting sick with the flu.

Yearbook for William H. Ross School:

Motion to approve a yearbook for the William H. Ross School was tabled.

Revisions to ARRA IDEA Grant Budget:

Upon motion by Mrs. Levitt Doyle, seconded by Mrs. Kulzer, the board unanimously agreed to approve revisions to the IDEA ARRA Grant budget for special education staffing.

Textbooks for Grades PreK-8:

Motion by Mrs. Levitt Doyle, seconded by Mr. Sless, to approve the purchase of Macmillan/McGraw-Hill *Spotlight on Music* texts for Grades PreK-8 for school year 2009-2010. Motion passed by the following roll call vote:

Ayes: Mr. Jacobson, Mr. Koch, Mrs. Kulzer, Mr. Sless, Mrs. Levitt Doyle, Mr. Storcella  
Nays: None

Presentation of NJ Ask Data Results:

Dr. McGinley reviewed the NJ Ask Data Results from 2008-2009 for grades 3 – 8.

Authorization for Outside Legal Services:

Motion by Mr. Koch, seconded by Mr. Sless, to approve the authorization of legal services from Robert A. Muccilli, of the law firm Capehart Scatchard for special cases and matters for the 2009-2010 school year for an amount not to exceed \$15,000.00. Motion passed by the following roll call vote:

Ayes: Mr. Jacobson, Mr. Koch, Mrs. Kulzer, Mr. Sless, Mrs. Levitt Doyle, Mr. Storcella  
Nays: None

Veterans' Day Contest:

Dr. DeFranco acknowledged the students who won the 2009 Veteran's day Contest as follows:

- Haley DePersenaire - Union Avenue School First Grader
- Kathryn Parisi – William H. Ross III School Fourth Grader
- Lauren Salvo – Eugene A. Tighe School Seventh Grader

Three Year Comprehensive Maintenance Plan Resolution:

Motion by Mr. Jacobson, seconded by Mrs. Levitt Doyle, to approve a resolution, attached to these minutes as Exhibit # 8, page 16,480, to approve the District's Three Year Comprehensive Maintenance Plan for 2008-2009, 2009-2010, 2010-2011 period. Motion passed by the following roll call vote:

Ayes: Mr. Jacobson, Mr. Koch, Mrs. Kulzer, Mr. Sless, Mrs. Levitt Doyle, Mr. Storcella  
Nays: None

Joint Transportation Agreement with Atlantic County Special Services School District:

Motion by Mrs. Levitt Doyle, seconded by Mr. Sless, to approve Joint Transportation Agreement with Atlantic County Special Services School District to transport students for the 2009-10 school year for a total cost of \$34,461.80 as follows:

<u>Route #</u>	<u>Destination</u>	<u># Students</u>	<u>Cost</u>
ELEM1	ACSSSD – Elementary	1	\$9,824.80
COA2	Coastal Learning (Aide)	1	\$24,637.00

Motion passed by the following roll call vote:

Ayes: Mr. Jacobson, Mr. Koch, Mrs. Kulzer, Mr. Sless, Mrs. Levitt Doyle, Mr. Storcella  
Nays: None

Great American Plan Administrators:

Motion by Mr. Koch, seconded by Mrs. Levitt Doyle, to approve Great American Plan Administrators as the district's Third Party Administrator and as a provider of 403(b) plans at no cost to the district. Motion passed by the following roll call vote:

Ayes: Mr. Jacobson, Mr. Koch, Mrs. Kulzer, Mr. Sless, Mrs. Levitt Doyle, Mr. Storcella  
Nays: None

Public Participation:

A member of the public expressed her gratitude for the hiring of a teacher to replace Mrs. Dianne Leo.

Public Participation: (Continued)

A member of the public expressed his concern over the funding required for the five-year strategic plan. Dr. DeFranco indicated that funding coming from the fundraising efforts would be an added value to support our plan

Executive Session:

Upon motion by Mrs. Levitt Doyle, seconded by Mr. Koch, the board unanimously agreed to go into Executive Session at 9:00 P.M. for the purposes of discussing personnel matters.

Executive Session:

Upon motion by Mrs. Levitt Doyle, seconded by Mr. Kulzer, the board unanimously agreed to reconvene the meeting at 10:05 P.M.

Personnel and Other Matters:

Motion by Mr. Koch, seconded by Mrs. Levitt Doyle, to approve the following personnel and other matters:

- A. Approve Allyssa Borelli, to take the school bus per Child Study Team's recommendation.
- B. Approve Mary Jane Gretzula, Director of Special Education, Camden County Technical Schools, to serve as a one-day consultant to the Child Study Team and administrative staff on November 20 from 9:00 a.m. – 3:30 p.m. at \$400.00 honorarium.
- C. Approve Diana Grassi for Pupil Transportation in a Private Vehicle to transport students as needed.
- D. Accept resignation of Janet McCarron, co-director of the Lucky Kids program.
- E. Approve Suzanne Forte to attend Keys to Access: Unlocking the Potential for Students with Disabilities. \$35.00 registration fee. Additional note: NCLB Title II.
- F. Approve Debbie Roland to attend the N.J. MEA 2010 State Conference in East Brunswick, NJ at a cost of \$180.00 plus mileage.
- G. Approve John DiNicola and Audrey Becker to attend Coordinators of School Improvement, sponsored by DOE at a cost of mileage for the following dates:
  - November 12, December 10, 2009
  - January 14, February 11, March 11, April 15, May 13, June 10, 2010
- H. Approve Patricia Rafter as a student teacher in the Eugene A. Tighe Middle School for the spring 2010 semester from January 5, 2010 through April 23, 2010.

Personnel and Other Matters: (Continued)

- I. Approve the following individuals for the E.A. Tighe School Play (attachment).

<b>Name</b>	<b>Program/Position</b>	<b>Stipend</b>
Margo Juliano	Aide	\$ 12.00/hr
Amanda Cassazza	Aide	\$ 12.00/hr
Marianne Christian	Aide	\$ 12.00/hr
Doug Winkelstein	Aide	\$ 12.00/hr
Patty Holland	Aide	\$ 12.00/hr
Chris Anderson	Aide	\$ 12.00/hr

- J. Approve the following individual as swim instructor for the school year 2009-2010 for one and one-half hours per session (attachment):

<b>Name</b>	<b>Program/Position</b>	<b>Stipend</b>	<b>Dates</b>
Edward P. Gerhardt	Swim Instructor	\$ 21.00/hr	Oct 19, 26
.			Nov 2, 9, 23, 30
.			Dec 7, 14, 21
.			Jan 4, 11, 25
.			Feb 1, 8, 22
.			Mar 1, 8, 15

- K. Approve resignation of Kristi Schneider.

- L. Approve emergent hire (pending fingerprinting) of Kim Collova as part-time secretary to support Superintendent/Board office. Position previously approved at 9/9/2009 board meeting.

- M. Approve Leah Palamaro as substitute teacher (fingerprints and physical complete).

Motion passed by the following roll call vote:

Ayes: Mr. Jacobson, Mr. Koch, Mrs. Kulzer, Mr. Sless, Mrs. Levitt Doyle, Mr. Storcella  
 Nays: None

Motion by Mr. Koch, seconded by Mrs. Levitt Doyle, to approve the following the following job descriptions:

- School Principal and Director of Special Projects/Grants & Accountability Reporting
- School Principal and Director of Special Education
- School Principal and Director of Curriculum and Instruction

Motion passed by the following roll call vote:

Ayes: Mr. Jacobson, Mr. Koch, Mrs. Kulzer, Mr. Sless, Mrs. Levitt Doyle, Mr. Storcella  
 Nays: None

Adjournment:

The board unanimously agreed to adjourn the meeting at 10:10 P.M.

Respectfully submitted

Susan E. Palaia  
Board Secretary/School Business Administrator