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The Regular Meeting of the Margate City Board of Education was called to order at 5:47 P.M. on February 7, 2018 by President, Mr. Jim Olivo, in the William H Ross School Cafeteria, Margate, New Jersey.

Certification of Notice:

Jennifer Germana, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 17, 2017, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, and the William H Ross III School and mailed to the City Clerk and the Press.

<u>Roll Call</u> - Members Present:	Mr. Jim Olivo, President, Mrs. Catherine Horn, Vice-
..	President, Dr. Joel Frankel, Mrs. Tracy Santoro,
..	Mr. Jim Swift, Mrs. Lisa Youngblood (arrived at 6:07pm)
Members Absent:	None
Others Present:	John DiNicola, Superintendent; Jennifer Germana, Board
..	Secretary/School Business Administrator, Audrey Becker,
..	Tighe School Principal; Carl Tripician, Longport
..	Representative; Mr. Eric Goldstein, School Solicitor

Public Comment:

Member of the public commented on the following topic:

- Rightsizing the district

Principal's Update:

- Mrs. Audrey Becker shared information on current activities at Tighe School.

Activity Calendars:

John DiNicola distributed the Activity Calendars for William H. Ross, III School and E.A. Tighe Schools for the month of February 2018.

Fire Drill and Lockdown:

John DiNicola distributed the Fire Drill and Lockdown Reports for William H. Ross, III School and E.A. Tighe Schools for the month of January 2018 attached as Exhibit # 1, pages 23,195 and 23,196.

Communication:

Mr. John DiNicola shared a letter from Richard Stepura, Interim Executive County Superintendent of Schools.

Administration Questions and Answers:

Mrs. Horn stated that the Dyslexia meeting she attended held by Lisa Drexler was well attended by our staff and parents and was a great presentation.

Personnel Matters:

Motion by Mrs. Santoro, seconded by Mrs. Horn, to approve the following personnel matters:

- Approve the newly-created District Employees Handbook
- Approve Staff PURPLE Dress Down Day to benefit the Michael J. Neustadter Pancreatic Fund on Thursday, April 12, 2018.
- Approve the medical leave of Christy Stack from 1/29/2018 to 3/9/2018.
- Approve Mindi Martins to the position of 4<sup>th</sup> grade Memory Book Advisor for the 2017-2018 school year. Stipend: \$500.00

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo  
Nays: None

Motion by Dr. Frankel, seconded by Mr. Swift, to approve tabling approval of the hiring of Hillary Mejia as a substitute in-class support teacher for the remainder of the school year. Costs: Per diem substitute rate. No benefits.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo  
Nays: None

Instructional Support/Activities:

SHARE: The President of the NJEA, Ms. Marie Blistan, will be visiting Tighe School on March 5, 2018. The officers of our MEA invited Ms. Blistan to visit our school in recognition of our National Blue Ribbon status.

SHARE: MEF participated in Bocca's "Battle of the Wings" on Sunday, January 28, 2018. No Cost to district - \$20.00 donation to participate. MEF will receive \$10.00 per person.

Instructional Support/Activities: (Continued)

Motion by Mrs. Santoro, seconded by Mrs. Horn, to approve the following instructional support:

- Approve the participation in the American Heart Association's "Hoops for Heart" on Wednesday, February 28, 2018. Students will be asked to raise money for the American Heart Association.
- Approve the Ross School to participate in a St. Baldrick's Day event on March 16, 2018, in support of our 4<sup>th</sup> grade student who is fighting cancer. Costs: none
- Approve the Ross School to host a Bone Marrow Drive on March 16, 2018, to support our 4<sup>th</sup> grade student fighting cancer. Potential donors must be 18-44 years old to participate and the screening will be done after school hours on a half-day (parent conference day) in the cafeteria. "Be The Match" will run the event.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo

Nays: None

Field Trips:

Motion by Mrs. Santoro, seconded by Mrs. Horn, to approve the following field trips:

- Approve a field trip to the Philadelphia Museum of Art for all fifth grade students on March 27, 2018. Admission fees and bus transportation were generously donated by Mr. and Mrs. Greenberg.
- Approve the participation of NJHS members in a "Cell Phone Tutorial Luncheon" activity at the Bloom Senior Pavilion on February 26, 2018. Staff: Lisa Drexler and Kathy Styles-Landgraf. Costs: none
- Approve the engagement in inter-generational activities with nursing home residents of Villa Raffaella in Pleasantville by 12 eighth grade students involved in the Tighe Peer Tutoring program on May 24, 2018 from 1:00 to 3:00 PM. Staff: Mrs. Amie Sykes. Costs: none
- Approval for a group of eighth grade students to go to Liang's Chinese Restaurant on February 21, 2018 from 11:00-12:30 to participate in a Chinese New Year activity and luncheon with some local senior citizens. Costs: none
- Approve the change in the date of the annual 8<sup>th</sup> grade reward trip to Six Flags Great Adventure from June 5 to June 12, 2018.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo

Nays: None

Workshops:

Motion by Mrs. Horn, seconded by Mrs. Santoro, to approve the following workshops:

- Approve John DiNicola's attendance at the LEAD (Law Enforcement Against Drugs) Conference at Harrah's on March 19-20 at **no cost**. Mr. DiNicola is a member of LEAD's Statewide Advisory Board and is the Margate/Longport Municipal Alliance Chairperson.
- Approve Chauncey Fitzgerald to attend the workshop "Mindfulness for Teachers" on February 12, 2018 at ETTC. Costs: 4 ETTC hours, travel, substitute.
- Approve Veronica Valencia and Carley Cross to attend LEAD Conference on March 20, 2018, at Harrah's. Costs: \$300 total – Title IV funded.
- Approve Jessica Cuevas to attend "Jersey Fresh to School Summit" on March 14, 2018 at Robert Wood Johnson Conference Center, Merchantville, NJ. Costs: none

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo

Nays: None

Student Matters:

## SHARE:

- Date for this year's Eighth Grade Dance will be Thursday, June 7, 2018 from 7-10 pm in the Tighe cafeteria.
- No HIB decisions to affirm
- No HIB investigations to share from January 2018
- No Harassment, Intimidation and Bullying Monthly Summary to report for January 2018

Motion by Dr. Frankel, seconded by Mr. Swift, to approve 3 hours of BCBA Support from *Interactive Kids* for a 3<sup>rd</sup> grade student, **if needed**, during 6 week period of medical leave for the child's case manager.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo

Nays: None

Approval of Minutes:

Upon motion by Mrs. Santoro, seconded by Mrs. Horn, the board unanimously agreed to accept the minutes from the January 10, 2018 Regular Meeting and Executive Session; January 24, 2018 Work Session and Executive Session.

Motion passed by the following roll call vote:

Approval of Minutes (continued):

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo  
Nays: None

Financial Reports:

Motion by Mrs. Santoro, seconded by Mrs. Horn, to accept the Secretary's Financial Reports for the month of December 2017 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 23,197 – 23,220. The Secretary's Report agrees with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo  
Nays: None

Board of Education Certification:

Motion by Mrs. Santoro, seconded by Mrs. Horn, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of December 31, 2017, after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo  
Nays: None

Bills and Payrolls:

Motion by Mrs. Santoro, seconded by Mrs. Horn, to approve the payment of bills and payrolls , as listed on Exhibit # 3, pages 23,221 - 23,237.

Motion passed by the following roll call:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo  
Nays: None

Transfer of Funds:

Motion by Mrs. Santoro, seconded by Mrs. Horn, to approve the following Transfer of Funds:

## Ratified Budget Transfers for 2017-2018

To:	30-000-400-450-00-01	Cap Pro Const EAT Reno	\$530.00
	11-401-100-800-00-01-010	Other Field Trips E.A.T.	1000
	10-000-100-560-00-00	Charter	8123
	11-000-223-320-00-00-010	Staff Training Prof Serv	5480
	11-000-262-420-00-03	Clean Outside Maint Adm	1000
	11-213-100-610-00-04-025	Gen Sup Resource Rm Gran	500
	11-401-100-100-00-00-025	School Cocurricular	8000
	30-000-400-450-00-01	Cap Pro Const EAT Reno	168.6
	11-000-262-100-18-01	Maint OT Sal EAT	2000
	11-000-261-420-00-04	Repair & Maint WHR	4000
	11-000-251-600-00-00	Business Office - Suppli	1297.76
	11-000-230-331-00-00	Legal Services	11200
	11-000-230-530-00-00	Communications/Telephone	10378
	11-000-230-590-00-00	Purchased Services - Mis	1000
	11-000-230-610-00-00	Gen . Admin/District - Sup	1300
	11-000-230-890-00-00	Gen.Admin/District - Mi	1000
	11-000-240-500-40-01-010	School Adm Travel EAT	500
	11-000-200-600-00-010-010	School Admin Supply E.A.	500
	11-000-240-600-00-04-025	School Admin Sup Granville	500
	11-000-240-800-00-01-010	Other Objects EAT	475
	11-000-240-800-00-04-025	Other Objects WHR	475
	11-000-251-100-00-00	Business Office - Salari	5425.24
	11-000-251-340-00-00	Purchased Technical Serv	500
	11-000-251-592-00-00	Other Purch. Services (4	700
		Total	<u>\$66,052.60</u>
From:	30-000-450-50-01	Cons Asbest Flr	\$698.60
	11-190-100-610-05-01-010	Gen Sup Social Stud E.A	\$1,000.00
	11-000-291-270-00-00	Health Benefits	\$13,603.00
	11-000-261-420-00-03	Repair & Maint Admin	\$1,000.00
	11-213-100-610-00-01-010	Gen Sup Resource Rm E.A.	\$500.00
	11-401-100-100-00-00-010	School CoCurricular	\$8,000.00
	11-000-262-100-18-04	Maint OT Sal Ross	\$2,000.00
	11-000-261-420-00-01	Repair & Maint EAT	\$39,051.00
	11-000-251-890-00-00	Business Office - Misc	\$200.00
		Total	<u>\$66,052.60</u>



Transfer of Funds (continued):

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo

Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Santoro, seconded by Mrs. Horn, to accept the Report of Receipts and Disbursements for the month of December 2017. See Exhibit # 4, pages 23,238 – 23,247.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo

Nays: None

Cash Report:

Motion by Mrs. Santoro, seconded by Mrs. Horn, to accept the Cash Report for the month of December 2017 attached as Exhibit # 5, page 23,248. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo

Nays: None

Unfinished Business:

Motion by Mrs. Santoro, seconded by Mrs. Horn, to approve and adopt the following regulations and policies (2nd reading):

1. 4117.41 Rice Notice and Nonrenewal
2. 1600 Relations Between Other Entities and the District
3. 2240 Research, Evaluation and Planning
4. 3326 Payment for Goods and Services
5. 3541.33 Transportation Safety
6. 3541.33R Student Bus Information Card
7. 3542.2 School Meal Program Arrears
8. 4115 Supervision
9. 5118 Nonresidents
10. 5131.7 Weapons and Dangerous Instruments
11. 6010 Goals and Objectives
12. 6114 Emergencies and Disaster Preparedness
13. 6122 Articulation
14. 6142.1 Family Life Education

Unfinished Business (continued):

15. 6143 Curriculum Guides
16. 6146.2 Promotion/Retention
17. 6147 Standards of Proficiency
18. 6147.1 Evaluation of Individual Student Performance
19. 6164.1 Intervention and Referral Services for General Education Pupils
20. 9111 Qualifications and Requirements of Board Member

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo

Nays: None

New Business:

Motion by Mrs. Santoro, seconded by Dr. Frankel, to approve OceanFirst Bank's Corporate Resolution for Use of Facsimile Signature. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo

Nays: None

First reading of the following policies:

1. 4111 Recruitment, Selection, and Hiring
2. 5120 Assessment of Individual Needs
3. 6172 Alternative Education Programs
4. 6173 Home Instruction
5. 6178 Early Childhood Education/Preschool

Other Matters:

Motion by Mrs. Santoro, seconded by Dr. Frankel, to table approving the following as part of a contingency plan to ensure consistent coverage of Christy Stack's absence during her long-term absence. Hillary Mejia, a district substitute and Mrs. Stack's intern, will now lead Mrs. Stack's lunchtime, kindergarten, and first grade social skills activities("Zones of Regulation") in addition to her role as a substitute in-class support teacher. Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo

Nays: None

Other Matters (continued):

Motion by Mrs. Youngblood, seconded by Mr. Swift, to approve the following other matters:

- Approve the use of the Ross gym by the Mainland United Soccer Association for a total of 9 hours over period of 6 days – Jan 30, Feb 1, 6, 8, 13, and 15 for a fee of \$380.
- Approve payout of \$125 per day for unused sick days as per the Collective Bargaining Agreement between the Margate Board of Education and the Margate Education Association, maximum 200 days payable in two payments for retirees, as follows:  
Barbara Cunningham 179 days February 2018 = \$11,187.50 July 2018 = \$11,187.50
- Approve Dr. Michelle Carney-Ray-Yoder to attend the National Jostens Renaissance Conference on July 10-14 in Orlando, FL – NO COST TO DISTRICT
- Approve the contract for the Highland Academy's middle school play in the Dominick A. Potena Performing Arts Center on March 22-24 for a total fee of \$1640.
- Approve Jamie Vecere-Collins as a substitute teacher.
- Approve a Resolution for the sale of approximately 500 SRECs for the reporting year 2018 (June 1, 2017 to May 31, 2018) to PSEG Energy Resources & Trade LLC for \$215.00 per credit attached as Exhibit # 6, page 23,248a.
- Approval for Sophia Lusinski, School Psychologist, to complete a bilingual psycho-educational evaluation for a limited English proficient student.

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo

Nays: None

Executive Session:

Upon motion by Dr. Frankel, seconded by Mrs. Santoro, the board unanimously approved the following resolution at 6:12 PM:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss the following matter:

Personnel matters

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

Executive Session (continued):

Upon motion by Mrs. Horn, seconded by Mrs. Santoro, the board unanimously agreed to reconvene the meeting at 8:00 PM.

Other Matters:

Motion by Dr. Frankel, seconded by Mrs. Santoro, to approve the following motions:

- Approve the hiring of Hillary Mejia as a substitute in-class support teacher for the remainder of the school year. Costs: Per diem substitute rate. No benefits.
- Approve the following as part of a contingency plan to ensure consistent coverage of Christy Stack's absence during her long-term absence. Hillary Mejia, a district substitute and Mrs. Stack's intern, will now lead Mrs. Stack's lunchtime, kindergarten, and first grade social skills activities("Zones of Regulation") in addition to her role as a substitute in-class support teacher

Motion passed by the following roll call vote:

Ayes: Dr. Frankel, Mrs. Santoro, Mr. Swift, Mrs. Youngblood, Mrs. Horn, Mr. Olivo

Nays: None

Adjournment:

Upon motion by Mrs. Horn, seconded by Mrs. Santoro, the board unanimously agreed to adjourn at 8:01 PM.

Respectfully submitted,

Jennifer Germana  
Board Secretary/School Business Administrator