

**MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

AGENDA

July 10, 2019

5:45 P.M.

1. Call to Order

2. Pledge of Allegiance

3. Certification of Notice

4. Roll Call

5. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

6. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 06/01/2019		Enrollment as of 7/01/2019	
Ross School		Ross School	
Pre K (1/2 day) Age 4	08	Pre K (1/2 day) Age 4	08
Kindergarten	20	Kindergarten	36
Grade 1	40	Grade 1	16
Grade 2	30	Grade 2	40
Grade 3	34	Grade 3	30
Grade 4	44	Grade 4	33
Sub-total	176	Sub-total	163
Tighe School		Tighe School	
Grade 5	53	Grade 5	44
Grade 6	48	Grade 6	53
Grade 7	39	Grade 7	48
Grade 8	41	Grade 8	39
Sub-total	181	Sub-total	184
* Total Enrollment	357	* Total Enrollment	347

* Above enrollment includes Longport & tuition enrollment below

Longport Enrollment:

William H. Ross	09
Eugene A. Tighe	18
Total	<u>27</u>

(Kindergarten not in total)

ACHS (Margate)	TBD
OCHS (Choice)	TBD
MRHS (Choice)	TBD

B. Instructional Support

1. Update on Principal/Director activities

- Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act July 1, 2017-2018 – Mr. Gaskill

2. Review activity calendars.

3. Review fire drill and security drill reports.

C. Administration Questions and Answers

D. Communications

F. District Committee Reports

7. MEF Update

8. MEA Report

9. General Board Discussion

10. General Approvals

A. Personnel

1. Approve the 2019-2020 returning Substitute List.
2. Approve the hourly rate for Substitute Maintenance personnel at \$12.00.
3. Approve the hiring of Tremayna McQueen as a substitute black seal custodian.
Pending completion of necessary paperwork.
4. Approve, in accordance with the Article VIII, A, 2: *The number of unused personal days, sick days, and family illness days allowed to be carried over into the following year will not exceed a total of 15. Any unused days in excess of 15, will be paid to the teacher at the current rate per day (\$125) in Article VI E under SEVERENCE/RETIREMENT:*

Mark Winterbottom	Days 2	Payout \$ 250.
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5. Approve to correct the hourly rate of \$49.13 (2019-2020 hourly rate) to \$44.63 (2018-2019 hourly rate) for AED/CPR training on 5/4/19 by Nancy Palamaro and Diane Grassi. Costs: approved \$98.26 each, corrected hourly rate \$44.63 x 2 = \$89.26 each
6. Approve the unused sick days payout for Steve Thomas and Richard French as per their contract of \$50 a day:

Steven Thomas	10 sick days x \$50 = \$500
Richard French	19.5 sick days x \$50 = \$975
7. Approve the unused vacation day's payout for Steve Thomas and Richard French

Steve Thomas	12 days x \$208.77 = \$2,505.24
Richard French	18 days x \$119.62 = \$2,153.16
8. Approve Anita Grimley to be enrolled and reimbursed for graduate course SPE 712 Basic Word Study. Costs: Rowan 2018-19 graduate cost per credit = \$756 without fees, 3 credit at Rowan = \$2268, 75% of 3 credits \$1701.
9. Approve Anita Grimley to be reimbursed for graduate course SPE 713 WRP Intensive Instruction for the non-responsive Reader Practicum. Costs: Rowan 2018-19 graduate cost per credit = \$756 without fees, 3 credit at Rowan = \$2268, 75% of 3 credits \$1701.
10. Approve Wayne Netherby as the DAPPAC Facilitator at \$25 per hour, Dennis Hansen as the DAPPAC Audio Engineer at \$35 per hour , and Beth Ann Hall as the DAPPAC Lighting Engineer at \$35 per hour for the upcoming year (July 2019-June 2020)
11. Approve Audrey Becker and Lauren Cohen for pupil transportation in a private vehicle.
12. Motion to approve the amended Collective Bargaining Agreement between the Margate City Board of Education and the Margate Education Association effective July 1, 2017 through June 30, 2020 for teachers and July 1, 2019 through June 30, 2020 for Educational Assistants.
13. Approve Terry McGonigle and Merri Mallen to do the Kindergarten screening on July 29, 30, and 31. Costs: Up to 30 hours x \$49.13 per hour = \$1,473.90
14. Approve Deb Roland as the mentor for Lindsey Evans at a stipend of \$500.
15. Approve to change the dates previously approved at the April 3, board meeting for Accelerated math students going into 8th grade Algebra and a second class for Advanced students going into grade 7 Accelerated math from July 22 to August 15, 2019 (four wks long) change to July 15 to August 8. A third summer school program for Advanced math will be offered from August 5 to August 15. (two wks long) change to July 29 to August 8.

16. Approve to move Kelly Crawford from Step 7 BA+ 18 (66,500) to MA (\$69,999) as per the MEA contract for the 2019-2020 school year.

B. Instructional Support/Activities

1. Approve the Margate Education Foundation School Calendar of events for the 2019-2020 school year.
2. Approve renewal contracts for the following itinerant service providers :
 - Cape May County Special Services

3. Approve the **TIGHE SCHOOL PLAY 2019 - ESTIMATED BUDGET**

DIRECTOR & MUSICAL DIRECTOR “Debbie Roland”	\$3100.00
ASSISTANT DIRECTOR / Choreographer Melanie Brough”	\$1100.00
SOUND ENGINEER Dennis Hansen	\$800.00
ARTISTIC TECH & DESIGN Kristie Caifero / Danielle Ujcich	\$700.00
Set design Mark Winterbottom	\$500.00
ASSISTANT TECH / COSTUMES & DESIGN Lisa Drexler	\$1000.00

Staff and Production Staff \$7200.00

OTHER COSTS

STVP will do Taping of both casts show for dvd	\$400.00
Tickets will be numbered for all shows	\$125.00
Lights programmed Bethann Hall	\$500.00

TOTAL Estimated BUDGET \$8225.00

Cindy Gresham, Danielle Ujcich, Leigh Turner, Kristi Caifero will help with student monitoring.

The hourly approved rate was \$13.00 from last year.

Parent volunteers and school alumni will be used to help with various jobs.

We will not exceed \$ 8800.00 for costumes, backdrop and other building supplies needed for the play

C. Facilities/PAC

1. Approve the Margate Homeowners Association to use the Tighe parking lot on July 5, 2019 from 9:00am to 1:00pm for bike safety event. Costs: none

D. Students

1. Approve Medford Family Psychiatry to complete a psychiatric evaluation. Costs: \$450

E. Workshops

1. Approve Mike Morris to attend Cyber Security Symposium through the SPEKK JIF on July 24th in Mount Laurel. Costs: travel
2. Approve Kurtis Woodrow and Matt Burton to attend the 7th Annual Mold, Environmental & IAQ Best Practice Seminar through the SPELL JIF on July 17 in Mount Laurel. Costs: travel reimbursement
3. Approve Jennifer Germana to attend the School transportation Supervisors Program as required by statute. Costs: \$4,655 plus travel reimbursement.
4. Approve Carol Gitto to attend the “G-Suite for K-12 Front Office Professionals” Workshop on August 19, 2019 at ETTC in Galloway. Costs: 7 ETTC hours and travel.

11. Presentation and Approval of Minutes: June 12, 2019 Regular Meeting and Executive Session

12. Report of the Board Secretary:

a. Financial Reports – May 2019

b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of May 31, 2019 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. Bills and Payrolls - \$1,126,120.26

d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2018-2019

To:	Gen.Admin/District - Sup	11-000-230-610-00-00	\$146.00
	Attendance - Salary	11-000-211-100-00-00-025	\$80.00
	Other Support Serv EAT	11-000-217-320-00-00-010	\$3,000.00
	Child Study Team Salaries	11-000-219-104-00-00-010	\$281.00
	Child Study Team - Sal	11-000-219-104-00-00-025	\$1,604.00
	Other Purch.Services	11-000-251-592-00-00	\$36.00
	Maint OT Sal EAT	11-000-262-100-18-01	\$2,237.00
	Insurance Adm Office	11-000-262-520-00-03	\$227.00
	Energy Natural Gas EAT	11-000-262-621-00-01	\$1,391.00
	Other Transportation ADM	11-000-270-161-00-00	\$51.00
	Contr. Services (Spec.Ed)	11-000-270-514-00-00	\$8,600.00
	Transportation Supplies	11-000-270-615-00-00	\$552.00
	Tuition Reimbursement	11-000-291-280-00-00-025	\$1,722.00
	SickPMT Retired Staff	11-000-291-299-00-00	\$7,375.00
	Title 1 Employee Benefit	20-231-200-200-00-00-010	\$116.00
	Salaries - Resource Room	11-213-100-101-00-00-010	\$1,000.00
	Summer School Salaries	11-422-100-101-00-00-025	\$8,000.00
		Total	<u>\$36,418.00</u>
From:	Legal Services	11-000-230-331-00-00	\$13.00
	Health Salaries	11-000-213-100-00-00-010	\$169.00
	Other Support Serv Std	11-000-217-320-00-00-025	\$4,185.00
	Maint Salaries Ross	11-000-262-100-00-04	\$1,677.00
	Insurance Ross	11-000-262-520-00-04	\$227.00
	Energy Natural Gas WHR	11-000-262-621-00-04	\$1,391.00

	Sal Trans Other	11-000-270-162-00-00	\$51.00
	Cleaning Repair & Maint	11-000-270-420-00-00	\$552.00
	Conr Serv Home & School Jo	11-000-270-513-00-00	\$8,600.00
	Tuition Reimbursement	11-000-291-280-00-00	\$1,722.00
	Salaries of Teachers KDG	11-110-100-101-00-00-025	\$7,375.00
	Title 1 - Employee Bene	20-231-200-200-00-00-025	\$116.00
	Maint OT Sal Ross	11-000-262-100-18-04	\$560.00
	Salaries Resource	11-213-100-101-00-00-025	\$1,000.00
	Spec Ed Home Instruction	11-219-100-320-00-00-025	\$8,780.00
		Total	\$36,418.00

Ratified Budget Transfers for 2019-2020

To:	Gen Sup Foreign Lang Gran	11-190-100-610-17-04-025	\$500.00
	Grades 1-5 Salary EAT	11-120-100-101-00-00-010	\$3,000.00
	Salaries - Resource Room	11-213-100-101-00-00-010	\$2,000.00
	Basic Skills - Salaries	11-230-100-101-00-00-010	\$3,499.00
	Salaries of Teachers KDG	11-110-100-101-00-00-025	\$4,000.00
		Total	<u>\$12,999.00</u>
From:	Textbooks Granville	11-190-100-640-00-04-025	\$500.00
	Salaries of Teachers - 6	11-130-100-101-00-00-010	\$8,499.00
	Student Related Services Sal	11-000-216-100-00-00-025	\$4,000.00
		Total	\$12,999.00

13. Cash Report – May 2019

14. Unfinished Business

A) Approve and Adopt the following Regulation and Policy:

- 1) 5118 Nonresidents
- 2) 5118R Entrance Criteria for Non-Resident Students

15. New Business

- A) Approve updated tuition contract with the Y.A.L.E Cherry Hill for the 2018-2019 school year for 1 student to attend at a tentative tuition charge of \$51,012 and July through August at a tentative charge of \$6,801.60 for a total charge of \$57,813.60 plus extraordinary services for 38 days at a per diem rate of \$195 a tentative charge of \$7,410.00.
- B) Approve designating Jennifer Germana as the School Transportation Supervisor for one year commencing July 1, 2019
- C) First reading of the following polices:
 - 3326 Payment for Goods and Services
 - 3542.3 Procurement Procedures for Child Nutrition Programs

D) Approve Margate School District Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act July 1, 2017-2018.

16. Other Matters

17. Public Comment

18. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

19. Open Session

20. Adjournment