

MARGATE CITY SCHOOL DISTRICT

BOARD OF EDUCATION MEETING

AGENDA

April 13, 2022

6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.
The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.
Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

6. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 2/22/2022

Ross School	
Pre K (1/2 day)	06
Kindergarten	38
Grade 1	37
Grade 2	38
Grade 3	30
Grade 4	45
Sub-total	194
Tighe School	
Grade 5	30
Grade 6	34
Grade 7	47
Grade 8	49
Sub-total	160
*Total Enrollment	354

Enrollment as of 4/4/2022

Ross School	
Pre K (1/2 day)	07
Kindergarten	37
Grade 1	37
Grade 2	37
Grade 3	30
Grade 4	45
Sub-total	194
Tighe School	
Grade 5	30
Grade 6	33
Grade 7	47
Grade 8	49
Sub-total	159
*Total Enrollment	353

***Above enrollment includes Longport and Tuition enrollment below**

Longport Enrollment:

William H. Ross	25
Eugene A. Tighe	<u>11</u>
Total	36

Tuition Students:

William H. Ross	3
Eugene A. Tighe	2

ACHS (Margate)	040
OCHS (Choice)	057
MRHS (Choice)	<u>008</u>

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars.
3. Review fire drill and security drill report.

C. Communications

D. District Committee Reports

7. MEF Update

8. MEA Report

9. General Board Discussion

10. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

A. Personnel

- 1) Approve the list of salaries for the 12 month staff.
- 2) Approve Stephanie Eidt to enroll in and be reimbursed upon completion of the CPR Trainer Course on April 23, 2022 at Shore Memorial Hospital in Somers Point. Costs: Training \$250 + Materials \$165 = \$415.
- 3) Approve the hiring and contract of Susan Palaia from May 2, 2022 to June 30, 2022 as the Interim Business Administrator at \$480 per day.
- 4) Approve the hiring of Susan Palaia for up to three days of transition planning during the week of April 25-29 at the rate of \$480 per day.
- 5) Approve to hire of Kelsey Schall for the 2022-2023 school year as a PT Speech/Language Pathologist on MA Step 5 \$77,000 prorated.
- 6) Approve to hire Nicolette Harden for the 2022-2023 school year as a PT Speech/Language Pathologist on MA Step 4 MA \$75,000 prorated.
- 7) Approve Martin Burke as a substitute teacher, pending completion of paperwork.
- 8) Approve the hiring of William Tarby as a full-time Black Seal Custodian pending completion of paperwork at a salary of \$35,335.18 prorated to start date.
- 9) Approve to continue employment of William Tarby as a full-time Black Seal Custodian for the 2022-2023 school year at a salary of \$36,395.00.
- 10) Approve the resignation of Charlotte Flynn the Director of the after school program Lucky Kids effective June 24, 2022.
- 11) Approve the retirement of Mary McCracken an Aide in the Lucky Lids program effective June 30, 2022.
- 12) Approve the 2022 English Language Learners (ELL) Summer School program. The program will run for five weeks from July 5-August 4 Staff: Tracy Magel Costs: contractual rate of \$53.00/hour Up to 52 total hours for ELL program – not to exceed \$2,756 dependent on the number of students participating.
- 13) Approve the following staff members to work during the Extended School Year program during the summer of 2022 at the contracted hourly rate per the MEA contract from July 5, 2022 through August 4, 2022.

- Teaching Staff: Anita Grimley, Mindi Martins, Danielle Ujcich, Louis Sanchez, Lora Blanco (19 days @ \$53.00 per hour, up to 6 hours per day)
- Additional Teaching Staff: Louis Sanchez, Jamie Collins (19 days @\$53.00 per hour, up to 3 hours per day).
- Preschool Teaching: Chrissy Campbell, (19 days @\$53.00, up to 5 hours per day)
- 1:1 Teaching: Sherry Stolarski, (19 days @ \$53.00, up to 3 hours per day)
- Substitute Teaching ESY: Mark Winterbottom and Lillian Gaskill
- Education Assistants: Carol Reilert (19 days @ \$17.60, up to 5 hours per day)
- Speech Therapists: Nicolette Harden (19 days @53.00 up to 16 hours per week)
- OT/PT: continue yearly contracted services as needed with approved providers.

The above positions are based on student IEP needs and are subject to change. Positions are based on student participation and are subject to change.

14) Approve the following staff for the 2022 BSI/Title I Summer School for at the MEA contractual rate of \$53/hour and \$17.60/hour for Educational Assistants from July 5 to August 4 (19 days total) Monday through Thursday. Up to 3 hours per Teacher for planning, preparation of materials, and review of students needs prior to the start of the Summer School program.

- Teaching Staff: 8:15-12:45 Jennifer Carey, Amber Fitzgerald, Theresa Brennan, Jessica Cuevas, Veronica Valencia
- Louis Sanchez and Jamie Vecere-Collins (up to 3 hours per day)
- Educational Assistant: Holly Ferry, up to 4.5 hours a day
- Substitute Teacher: (only if needed) Lillian Gaskill

*final hours will be determined based on number of students in attendance (Attached).

15) Approve Chrissy Campbell for enrollment and reimbursement upon successful completion of the graduate course SPCE 687 800 Educational Assessment: Mild Disorders at Ball State University for the summer semester. Total reimbursement pending successful completion would be \$1,757.84. Ball State per credit \$646 3 credits = \$1,938. Stockton University costs per credit \$781.26 x 3= \$1,757.84.

16) Approve a Personal Medical Leave for Chris Bruscato from March 28, 2022 to April 15, 2022.

17) Approve the resignation of Christy Stack as of June 30, 2022.

18) Approve Substitute Teacher Erika Klein as a Lucky Kids Aide at \$13/hr starting on April 14, 2022 and for the 2022-2023 school year.

B. Field Trips

1) Approve the 5th grade field trip to the Museum of the American Revolution in Philadelphia on May 12, 2022 from 8:30 to 3:00. Staff: Jen Carey, Amber Fitzgerald, Colleen Thomas, Danielle Ujcich, Ryan Gaskill. Costs: Museum entrance fee \$378 and parking \$20.

2) Approve the 6th grade field trip to the Wetlands Institute in Stone Harbor on June 13, 2022 from 8:30am to 3:00pm. Staff: Ryan Gaskill, Chelsi Crompton, Chris Andersen, Nina Curll Costs: Entrance fee \$315 plus substitutes as needed.

3) Approve the 7th grade team building trip to Tree to Tree at the Cape May Zoo on May 23, 2022 from 8:30 to 2:30. Staff: Tracy Jones, Rose Pinter, Kelly Crawford, Chris Bruscato, Michael McMenamin. Costs: Activity fee \$3,215 plus substitutes as needed.

4) Approve the 8th grade field trip to Grounds for Sculpture in Hamilton, NJ on June 2, 2022 from 8:30 a.m.-3:00 pm. Staff: Ryan Gaskill and 5 Tighe Staff Members as chaperones TBD. Costs: Grounds for Sculpture entrance fee \$392 and Sheppard Bus \$1,525.

- 5) Approve the Preschool's field trip to Bocca on Friday, April 29, 2022. Staff: Chrissy Campbell, Carol Reilert, Kevin O'Hare. Costs: MEF is sponsoring this event.
- 6) Approve the 8th grade field trip to Six Flags Great Adventure in Jackson NJ on June 13, 2022 from 8:30 a.m.-7:00 p.m. Staff: Ryan Gaskill and 3 additional Tighe Staff Members as chaperones
Costs: Sheppard Bus \$1,695.00 and Substitutes as needed. Tickets and Meal Deal paid by MEF/8th grade Dance Fundraising.
- 7) Approve the Student Council end of year trip to Wildwood on June 10, 2022 from 10:00 a.m.-3:00 p.m. Staff: Kelly Crawford, Tracy Magel and 2 additional Tighe Staff Members
Costs: Wildwood Entrance up to \$1500.00 Substitutes as needed.

C. Facilities/PAC

1) Approve Performing Arts Camp from June 23, 2022 to July 15, 2022 from 10am to 12pm (Attached)

- Deb Roland \$1600
- Lindsey Evans \$1000
- Robert Roland \$ 800
- Morgan Murphy \$ 500 pending paperwork

D. Workshop

- 1) Approve Kurtis Woodrow and Matt Burton to attend the 2022 NJSBGA Expo/Conference on March 21, 22, and 23, 2022. Costs: Parking.
- 2) Approve Kurtis Woodrow and Matt Burton to attend the NJ School & Ground Association Chapter meetings on March 30, April 27, May 25, and June 29, 2022. Costs: none.
- 3) Approve Audrey Becker to attend the New Jersey's Association of School Administrators (NJASA) Spring Leadership Conference on May 18-20, 2022 in Atlantic City. Costs: Travel and parking reimbursement only.
- 4) Approve Audrey Becker to participate in the webinar "Government Contracts: What to Avoid and What to Require" on April 6, 2022 from 10am to 12pm. Costs: \$50 for workshop.

E. Students

- 1) Approve the Tighe Student Council to hold a car wash from 9am to 12pm on Sunday, May 15, 2022 to raise money for Student Council activities. Staff: Kelly Crawford and Tracy Magel. Costs: Custodial cost.
- 2) Approve Erin McGuigan and the Ross Kind Kids Club student members to participate in a beach cleanup event on Monday, May 16, 2022 from 2:30 to 4:00.
- 3) Approve the annual Fourth Grade Bike Rodeo and Tighe School Orientation program for all students in grade 4 on Friday, May 20, 2022 (or a similar date in May). Tighe and Ross staff will work with the Margate Police Department and the Margate Fire Department to deliver the program to our students.

11. Presentation and Approval of Minutes: March 2, 2022 Regular Meeting, and March 14, 2022 Special Session

12. Report of the Board Secretary: February 2022

a. Financial Reports - February 2022

b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of February 28, 2022 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. Bills and Payrolls – 1,143,435.76

d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2021-2022

To:	ARP IDEA BASIC	20-223-100-300-00-00-010	\$3,450.00
	Child Study Team Sal	11-000-219-104-00-00-010	\$52,881.45
	Child Study Team Sal	11-000-219-104-00-00-025	\$37,320.12
	Salaries of Secretary WHR	11-000-240-105-00-00-025	\$512.00
	Salaries of Teachers Kdg	11-110-100-101-00-00-025	\$15,672.48
	Grades 1-5 - Salary EAT	11-120-100-101-00-00-010	\$45,407.28
	Special Ed Teacher MD	11-212-100-101-00-00-025	\$8,016.52
	Salaries Resource	11-213-100-101-00-00-025	\$59,048.36
	Resource Room Inst'l EAT	11-213-100-106-00-00-010	\$12,475.74
	Resource Room Inst'l Aid	11-213-100-106-00-00-025	\$17,244.14
	Salaries of Teachers - P	11-215-100-101-00-00-025	\$7,189.92
	Basic Skills - Salaries	11-230-100-101-00-00-010	\$64,825.42
	Other Purchased Serices	11-000-222-500-00-01	\$299.00
	Title II Pro Develop	20-270-200-320-00-00-010	\$1,241.03
	Student Related Ser Sal	11-000-216-100-00-00-025	\$255.00
	Other Support Serv	11-000-217-320-00-00-010	\$5,000.00
	Repair & Maint WHR	11-000-261-420-00-04	\$44,000.00
	Clean Outside Maint Adm	11-000-262-420-00-03	\$500.00
		Total	<u>\$375,338.46</u>
From:	ARP IDEA Basic	20-223-100-300-00-00-025	\$3,450.00
	Health Salaries	11-000-213-100-00-00-010	\$34,267.70
	Health Salaries WHR	11-000-213-100-00-00-025	\$30,483.05
	Student Related Serv Sal	11-000-216-100-00-00-025	\$2,750.71
	CST Support Staff Sal	11-000-219-105-00-00-025	\$25,933.58
	Media Services Sal	11-000-222-100-00-00-010	\$9,790.86
	Media Center Sal	11-000-222-100-00-00-025	\$9,790.85
	Gen Admin/Dis - Sal	11-000-230-100-00-00	\$19,923.46
	Principal's Office - Sal	11-000-240-103-00-00-025	\$12,692.52
	Secretary/Clerical - Sal	11-000-240-105-00-00-010	\$5,906.80
	Business Office - Sal	11-0000-251-100-00-00	\$11,584.62
	Salaries of Teachers - 6-8	11-130-100-101-00-00-010	\$100,478.84

	Salaries - Resource Room	11-213-100-101-00-00-010	\$56,890.44
	Technology District Wide	11-000-222-600-00-00-010	\$299.00
	Teacher & Principal Train	20-270-200-320-00-00-025	\$1,241.03
	Student Related Serv Pro	11-000-216-320-00-00-025	\$255.00
	Other Support Service	11-000-217-320-00-00-025	\$5,000.00
	Repair & Maint EAT	11-000-261-420-00-01	\$44,000.00
	Clean Outside Maint Ross	11-000-262-420-00-04	\$500.00
	Gen Sup Resource Rm EAT	11-213-100-610-00-01-010	\$100.00
		Total	\$375,338.46

13. Report of Receipts and Disbursements – February 2022

14. Cash Report – February 2022

15. New Business

A) Approve the resolution for participation in a Joint Transportation Agreement with Atlantic County Special Services School District Board of Education for the 2022-2023 school year.

B) Approve renewal of health insurance for one year from 7/1/2022– 06/30/23 with the Amerihealth Brown & Brown Public Employers Trust.

C) Approve to purchase core instructional materials and supplemental resources for Social Studies to facilitate the delivery of instruction addressing the 2020 NJ Student Learning Standards for Social Studies.

- Grades K-4: Continue with Studies Weekly for Social Studies, supplemented with Scholastic News
- Grades 5-7: Continue with existing textbooks and curriculum for US History and World History
- Grade 8: Purchase new textbook program “Discovering our Past: A History of the United States – Early Years” c2018 by McGraw-Hill

Costs: \$7,150 Studies Weekly-5 year subscription and student materials (grK-4). \$5,715.30 McGraw-Hill “Discovering our Past”-6 year subscription-print/digital bundle (gr. 8).

D) Approve annual contract with Advancing Opportunities for itinerant services for the 2022-2023 school year.

E) Approve contract with Kimberly A. Vona for physical therapy services for the 2022-2023 school year.

F) Approve School Food Authority to School Food Authority contract for lunches with Ventnor School District for \$3.45 per meal and \$4.75 per adult salad.

16. Other Matters

17. Public Comment

18. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;
BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

19. Open Session

20. Adjournment