

# MARGATE CITY SCHOOL DISTRICT

## BOARD OF EDUCATION MEETING

### AGENDA

October 12, 2022

6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Notice of Appointment of Board Members to the Board: Ms. Shannon Wray-Norris for the remainder of the 22-23 term as Member of the Board of Education which will expire on May 16, 2023 was given by Mayor Michael Becker, pending completion of criminal history check and the appointee's attestation she has not been convicted of any disqualifying crime pursuant to N.J.S.A. Ms. Shannon Wray-Norris will be sworn in at the November 2022 Board of Education Regular Session Meeting.
6. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.  
The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.  
Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

7. Report of Superintendent of Schools:

A. Enrollment:

<b>Enrollment as of 9/7/2022</b>		<b>Enrollment as of 10/04/2022</b>	
<b>Ross School</b>		<b>Ross School</b>	
Pre K (1/2 day)	7	Pre K (1/2 day)	7
Kindergarten	41	Kindergarten	41
Grade 1	34	Grade 1	35
Grade 2	34	Grade 2	33
Grade 3	39	Grade 3	40
Grade 4	29	Grade 4	29
<b>Sub-total</b>	<b>184</b>	<b>Sub-total</b>	<b>185</b>
<b>Tighe School</b>		<b>Tighe School</b>	
Grade 5	43	Grade 5	43
Grade 6	28	Grade 6	29
Grade 7	32	Grade 7	32
Grade 8	48	Grade 8	48
<b>Sub-total</b>	<b>151</b>	<b>Sub-total</b>	<b>152</b>
<b>*Total Enrollment</b>	<b>335</b>	<b>*Total Enrollment</b>	<b>337</b>

**\*Above enrollment includes Longport and Tuition enrollment below**

**Longport Enrollment:**

William H. Ross	18
Eugene A. Tighe	<u>11</u>
Total	29

**Tuition Students:**

William H. Ross	8
Eugene A. Tighe	2

ACHS (Margate)	39
OCHS (Choice)	61
MRHS (Choice)	<u>8</u>

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars.
3. Review fire drill and security drill report.
4. Report on Anti-Bullying Bill of Rights self assessments for Tighe and Ross – Ryan Gaskill
5. Report on results from NJSLA (New Jersey Student Learning Assessment) 2022, DLM (Dynamic Learning Maps) 2022 and ACCESS (English Language Assessment) 2022 – Audrey Becker

C. Communications

D. District Committee Reports

8. MEF Update

9. MEA Report

10. General Board Discussion

## 11. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

### **A. Personnel**

- 1) Approve Hailey Loewenstern as a Lucky Kids Aide at \$13 an hour, pending completion of paperwork.
- 2) Approve Bianca Capolupo as a Lucky Kids Aide at \$13 an hour, pending completion of paperwork.
- 3) Approve Vanessa Mason as a Lucky Kids Aide at \$13 an hour, pending completion of paperwork.

### **B. Instructional Support/Activities**

- 1) Approve the following Ross Pride fundraising activities for the 2022-2023 school year:

- Ross Spirit Gear - September
- Make-A-Difference Spirit Day – September, December, January, and March
- Thanksgiving Food Drive - November
- Spirit Patrol 3<sup>rd</sup> grade trip - November
- Spring Supply Drive - April
- PB&J Food Drive - May
- Trailblazers 4<sup>th</sup> grade trip - November
- Spirit Patrol 3<sup>rd</sup> grade trip – January

Staff: (Pride Advisors: Tracy Magel and Lisa Carey) Bonnie Marino and other staff

- 2) Approve the Tighe Fitness Day on Friday, October 28, 2022 Staff: Tracy Jones and Jamie Bean  
Costs: Substitutes

- 3) Approve the following Tighe Pride Events and fundraisers for the 2022-23 school year:

- Tighe PRIDE Competitions and Spirit days- at least one competition per marking period
- Twisted Tuesday Pretzel Sales - profits to the Tighe Pride Account
- Candy Grams and Flower Sales for school play - candy items to be sold for cast and crew members during school play performances; profits to go to the Tighe Pride Account
- Spirit Gear Sale (1st Place Spiritwear) - online store open year round; percentage of sales goes to Tighe Pride Account.
- Family Restaurant Night – a fall/winter and/or spring night at local restaurants - a percentage of total sales is donated to Tighe Pride Account
- Dodging Drugs Dodge ball Tournament - to be held Feb/March; student team entry fees and spectator fees go to Tighe Pride Account(additional details will be shared when dates are confirmed)
- Margate's Got Talent - to be held in the Spring; profit from participant entry fee and spectator ticket sales goes to Tighe Pride Account(additional details will be shared when dates are confirmed)

Staff: Jacque Jones, Mark Winterbottom and Louis Sanchez

**C. Field Trips**

1) Approve the following Preschool Community trips, events and activities for the 2022-2023 school year:

- Pumpkin Painting at True Value
- Cookie decorating at Café 7311
- Gingerbread decorating
- Winter activities at True Value
- Visit from Dr. Joel Frankel for Dental Health month
- Visit to the Margate City Police Dept.
- Planting seeds and painting pots at True Value
- Pizza making at Bocca
- Donuts with dad or other special dudes
- Margate Fire Dept

Dates TBD Staff: Chrissy Campbell, Carol Reilert Costs: N/A Transportation will be provided by our school bus.

**D. Facilities/PAC**

1) Approve the following staff to work on school sponsored theater projects, including but not limited to the middle school musical and the summer performing arts camp. Exact dates and salaries will be approved for each event. Staff to be hired for school theater projects include: Debbie Roland, Chelsi Crompton, Karen Cleighton, Morgan Murphy, Lisa Drexler, Robert Roland, and Mark Winterbottom.

2) Approve the updated list and salaries of people to work the Tighe School Musical:

- Debbie Roland Director / Musical Director \$3100.00
- Chelsi Crompton Assistant /Sound tech \$1900.00
- Karen Cleighton/ Morgan Murphy choreographer \$1100.00 (pending paperwork approvals)
- Lisa Drexler Assistant Tech / \$700.00
- Robert Roland Assistant Sound & Music \$800.00
- Mark Winterbottom Sets \$ 600.00
- Ed Assistant support \$17.60 per hour up to 30 hours TBD =\$528.00

**E. Workshops**

1) Approve Tina Baronowitz to attend the STEAM on the Farm workshop on October 21, 2022 in Chatsworth, NJ from 9am to 3pm. Costs: Travel and Substitute.

2) Approve Chelsi Crompton to attend the STEAM on the Farm workshop on October 21, 2022 in Chatsworth, NJ Costs: Substitute and Travel.

3) Approve Debbie Roland to attend the NJMEA Music Conference February 23, 24 and 25, 2023 in Atlantic City. Costs: Workshop \$180, Membership fee \$129, Substitute and Travel.

4) Approve Audrey Becker to attend the Atlantic County School Safety and Security Roundtable meeting on October 4, 2022 from 9:30-12:00 in Somers Point, NJ. Costs: none.

5) Approve attendance at the NJASBO School Security workshop by Melina Skwarek and Matthew Burton on October 18, 2022 at the Westin in Mt. Laurel. Cost: \$300.00 registration fee & travel.

6) Approve attendance at the NJASBO Purchasing Basics workshop by Melina Skwarek on October 20, 2022 at the NJASBO Headquarters in Robbinsville. Cost: \$50.00 registration fee & travel.

- 7) Approve attendance at the NJASBO Fiscal Procurement & ESSER Findings workshop by Melina Skwarek on November 15, 2022 at the Westin in Mt. Laurel. Cost: \$125.00 registration fee & travel.
- 8) Approve attendance at the NJASBO Board Basics workshop by Melina Skwarek on November 29, 2022 at the NJASBO Headquarters in Robbinsville. Cost: \$50.00 registration fee & travel.
- 9) Approve attendance at the NJASBO Fiscal Procurement & ESSER Findings workshop by Melina Skwarek on December 14, 2022 at the Westin in Mt. Laurel. Cost: \$125.00 registration fee & travel.
- 10) Approve attendance at the NJASBO Employment Issues workshop by Melina Skwarek on January 24, 2023 at the Westin in Mt. Laurel. Cost: \$125.00 registration fee & travel.
- 11) Approve attendance at the NJASBO Budget Best Practices workshop by Melina Skwarek on February 2, 2022 at the NJASBO Headquarters in Robbinsville. Cost: \$50.00 registration fee & travel.
- 12) Approve Audrey Becker, Ryan Gaskill, Bonnie Marino, Jacque Jones and Kaitlin Roselli to participate in the Child Outcomes Summary Webinar Sponsored by NJDOE Office of Special Education on October 17, 2022 from 10:00am to 11:30am Costs: N/A
- 13) Approve Anita Grimley to participate in the digital certificate training for anxiety disorders in children and adolescents. Costs: \$149.

**F. Students**

- 1) Share the findings of Ross HIB Investigation No. 202223-R01.
- 2) Approve the Threat Assessment Team for Margate City School District and mandated professional development to prepare for full implementation in September 2023. The team will be comprised of Audrey Becker, Ryan Gaskill, Bonnie Marino, Jacque Jones, Mark Winterbottom, Kaitlyn Roselli, Stephanie Patterson, and Julie Bergman. Each member will complete a minimum of 6 hours of basic training led by the New Jersey Office of Homeland Security and Preparedness. Costs: none

12. Presentation and Approval of Minutes: September 12, 2022 Regular Meeting and

13. Report of the Board Secretary: August 2022

a. Financial Reports - August 2022

b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of August 31, 2022 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

c. Bills and Payrolls – \$971,665.73

d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2022-2023

To:	11-000-211-100-00-00-025	ATTENDANCE SAL	\$2,350.00
	11-000-216-100-00-00-025	STUDENT RELATED SERV	\$5,485.00
	11-000-219-104-00-00-010	CHILD STUDY TEAM SAL	\$3,235.00
	11-000-219-105-00-00-025	CHILD STUDY TEAM SUPP	\$700.00
	11-000-221-105-00-00-010	SAL SEC & CLERICAL	\$1,415.00
	11-000-230-100-00-00	GENERAL ADMIN/DIST	\$13,625.00
	11-000-222-177-00-00-025	TECH COORDINATOR	\$0.10
	11-000-230-585-00-00	BOE COSTS	\$250.00
	11-000-230-610-00-00	GEN ADMIN/DISTRICT	\$39.49
	11-000-230-820-00-00	JUDGMENT SD	\$10,000.00
	11-000-230-890-00-00	ADMIN DUES	\$500.00
	11-000-261-100-00-01	EAT REPAIR SAL	\$7,525.00
	11-000-261-100-00-04	ROSS REPAIR SAL	\$6,020.00
	11-000-262-100-00-01	MAINT EAT SAL	\$315.00
	11-000-262-420-00-03	OUTSIDE MAINT ADMIN	\$1,316.97
	11-110-100-101-00-00-025	SAL TEACH K	\$29,660.00
	11-212-100-101-00-00-025	SPECIAL EDUCATION MD	\$7.00
	11-213-100-101-00-00-025	SALARIES RESOURCE	\$6.00
	11-213-100-106-00-00-010	RESOURCE ROOM INST	\$23,530.00
	11-213-100-106-00-00-025	RESOURCE ROOM INST	\$3,480.00
	11-230-100-101-00-00-010	BASIC SKILLS SAL	\$85,655.00
	12-000-220-730-00-00	STAFF EQUIPMENT	\$8,750.00
		<b>Total</b>	<b>\$203,864.56</b>
From:	11-000-219-105-00-00-010	SECRETARIAL SAL	\$2,350.00
	11-000-291-270-00-00	STUDENT RELATED SAL	\$5,485.00
	11-000-219-104-00-00-025	CHILD STUDY TEAM SAL	\$3,235.00
	11-000-219-104-00-00-025	CHILD STUDY TEAM SAL	\$700.00
	11-000-291-270-00-00	SEC SALARY	\$1,415.00
	11-000-291-270-00-00	GENERAL ADMIN	\$13,625.00
	11-000-222-177-00-00-010	TECH COORDINATOR	\$0.10
	11-000-230-530-00-00	BOE COSTS	\$250.00
	11-000-230-600-00-00	GEN ADMIN/DISTRICT	\$39.49
	11-000-240-105-00-00-025	JUDGMENT SD	\$10,000.00
	11-000-230-590-00-00	ADMIN DUES	\$500.00
	11-000-261-100-00-03	REPAIR SAL ADMIN	\$7,525.00
	11-000-261-100-00-03	ROSS REPAIR SAL	\$6,020.00
	11-000-261-100-00-03	MAINT EAT SAL	\$315.00
	11-000-262-420-00-01	OUTSIDE MAINT ADMIN	\$1,316.97

11-000-219-104-00-00-025	SAL TEACH K	\$29,660.00
11-000-219-104-00-00-025	SPECIAL EDUCATION MD	\$7.00
11-000-219-104-00-00-025	SALARIES RESOURCE	\$6.00
11-000-219-104-00-00-025	RESOURCE ROOM INST	\$1,000.00
11-000-219-105-00-00-010	RESOURCE ROOM INST	\$22,530.0
11-000-291-270-00-00	RESOURCE ROOM INST	\$3,480.00
11-000-291-270-00-00	BASIC SKILLS SAL	\$85,655.00
12-000-261-730-00-00-010	STAFF EQUIPMENT	\$8,750.00
	<b>Total</b>	<b>\$203,864.56</b>

14. Report of Receipts and Disbursements – August 2022

15. Cash Report – August 2022

16. Unfinished Business

A) Approval and adoption of the following policy:

- 5131.1 Harassment, Intimidation and Bullying

17. New Business

A) Approve a Resolution to establish the Tracy Santoro Memorial Scholarship Trust Fund, as follows:  
 WHEREAS, Friends and Family of Tracy Santoro donated \$1,575 to establish a scholarship trust fund in the memory of Mrs. Tracy Santoro, our good friend and past Vice President of the Margate City Board of Education, and

WHEREAS, the Trust Fund Administrative Committee has requested that at least Five Hundred Dollars (\$500.00) be distributed from the scholarship fund annually, so long as funds continue to be donated, to a deserving twelfth grade student or students pursuing a Business Degree to be selected by the application reviewing committee consisting of the Margate City School District Superintendent, the Margate City Board of Education President, and one family member representative, and

WHEREAS, anyone desiring to contribute to the scholarship fund be permitted to do so, therefore, be it

RESOLVED, that the Margate City Board of Education does hereby establish the Tracy Santoro Memorial Scholarship Trust Fund.

B) Approve Margate’s Emergency Remote Instruction Plan v. 10/12/22 for 2022-23, as required by the County Office of Education.

C) Approve Margate’s participation in the “New Jersey Consortia for Excellence through Equity” during the 2022-2023 school year to provide professional development services to the Margate City School District. Cost: approx. \$ 569.11.

D) Approve increasing Lucky Kids Aides and Lunch Aides wages to \$14.13 per hour effective January 1, 2023 to align with New Jersey Minimum Wage Law.

E) Resolution to approve the District's Three Year Comprehensive Maintenance Plan (CMP) for the 2021/2022, 2022/2023, and 2023/2024 school years.

18. Other Matters

19. Public Comment

20. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session; BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

21. Open Session

22. Adjournment