

MARGATE CITY SCHOOL DISTRICT

BOARD OF EDUCATION MEETING

AGENDA

December 14, 2022

6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Swearing in of new Board Member Shannon Wray-Norris
5. Roll Call
6. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

7. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 11/1/2022

| Ross School | |
|--------------------|------------|
| Pre K (1/2 day) | 7 |
| Kindergarten | 41 |
| Grade 1 | 35 |
| Grade 2 | 34 |
| Grade 3 | 39 |
| Grade 4 | 31 |
| Sub-total | 187 |

| Tighe School | |
|---------------------|------------|
| Grade 5 | 43 |
| Grade 6 | 28 |
| Grade 7 | 32 |
| Grade 8 | 48 |
| Sub-total | 151 |

***Total Enrollment 338**

Enrollment as of 12/5/2022

| Ross School | |
|--------------------|------------|
| Pre K (1/2 day) | 7 |
| Kindergarten | 41 |
| Grade 1 | 35 |
| Grade 2 | 34 |
| Grade 3 | 39 |
| Grade 4 | 31 |
| Sub-total | 187 |

| Tighe School | |
|---------------------|------------|
| Grade 5 | 43 |
| Grade 6 | 28 |
| Grade 7 | 32 |
| Grade 8 | 48 |
| Sub-total | 151 |

***Total Enrollment 338**

***Above enrollment includes Longport and Tuition enrollment below**

Longport Enrollment:

| | |
|-----------------|-----------|
| William H. Ross | 18 |
| Eugene A. Tighe | <u>11</u> |
| Total | 29 |

Tuition Students:

| | |
|-----------------|----------|
| William H. Ross | 8 |
| Eugene A. Tighe | <u>2</u> |
| Total | 10 |

| | |
|----------------|----|
| ACHS (Margate) | 36 |
| OCHS (Choice) | 61 |
| MRHS (Choice) | 9 |

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars.
3. Review fire drill and security drill report.
4. Start Strong Fall Assessment Report – Mrs. Becker

C. Board Matters

- 1) Discussion of the School Ethics Act and the Code of Ethics for School Board Members, pursuant to N.J.S.A. 18A:12-24 et seq.
- 2) Signing of acknowledgement of receipt of the Code of Ethics for School Board Members.
- 3) Revised 2022-2023 Finance & Agenda Committee Schedules.
- 4) Revised 2022-2023 Committee Assignments.
- 5) Revised 2022-2023 Commission Meeting Attendees.

D. Communications

E. District Committee Reports

8. MEF Update
9. MEA Report
10. General Board Discussion
11. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

A. Personnel

- 1) Approve the hiring of James Logue as a Substitute, pending completion of paperwork.
- 2) Approve Stockton student Karen Cavacini to complete her fieldwork with Nina Curll from January 2023 to May 2023 to be followed with her student teaching from September 2023 to December 2023 (addition from previous agenda item).
- 3) Approve Stockton student Aidan Reid to complete his fieldwork with Sherry Scott from January 2023 to May 2023 to be followed with his student teaching from September 2023 to December 2023.
- 4) Approve Stockton student Ashley Van Tassel to complete her fieldwork with Veronica Valencia from January 2023 to May 2023 to be followed with her student teaching from September 2023 to December 2023 pending completion of paperwork.
- 5) Approve Stockton student Brynn Bowman to complete her fieldwork with Christina Campbell from January 2023 to May 2023 to be followed with her student teaching from September 2023 to December 2023 pending completion of paperwork.
- 6) Approve the retirement of Amie Sykes at the end of the 2022-2023 school year.
- 7) Approve the hiring of Chrissy Ortolfo as a Substitute Nurse, pending completion of paperwork.

B. Workshop

- 1) Approve Bonnie Marino to attend “Choosing the Right Assessment for the Right Job” on December 6, 2022. Costs: None.
- 2) Approve Jacque Jones to attend the series of “Person-Centered Approaches in Schools and Transition” trainings (PCAST) on January 24 (Virtual), February 7 & 8, March 2, 21 & 22, 2023. Costs: Travel.
- 3) Approve Tracy Jones and Jamie Bean to attend Shape NJ Conference on February 27 & 28, 2023. Costs: Workshop \$65 x 2 = \$130, Workshop fee \$275 x 2 = \$550 Total: \$680, Substitutes and travel.
- 4) Approve the “I&RS Team Training” on-site staff development program delivered by ETTC on January 6, 2023 from 8:30-11:30 am. Costs: 36 ETTC credits, Staff: Audrey Becker, Ryan Gaskill, Bonnie Marino, Mark Winterbottom, Dr. Jacque Jones, and Kaitlyn Roselli.
- 5) Approve Lisa Carey to attend Shape NJ Conference on February 27 & 28, 2023. Costs: Workshop \$65, Workshop fee \$275 = total: \$340, Substitutes and travel.
- 6) Approve Melina Skwarek to attend the USDA Foods Conference on Tuesday, December 13, 2022 at the NJ Convention & Exposition Center in Edison from 9am to 3pm.

C. Students

1) Share the findings of Tighe HIB Investigations No. 202223-T02 and No. 202223-T03.

12. Presentation and Approval of Minutes: November 9, 2022 Regular Meeting and Executive Session

13. Report of the Board Secretary:

a. Financial Reports - October 2022

b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of October 31, 2022 after review of the Secretary’s Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

c. Bills and Payrolls – \$1,246,614.99

d. Transfer of Funds within the General Current Expense Account

| Ratified Budget Transfers for 2022-2023 | | | |
|---|--------------------------|-----------------------------|--------------|
| To: | 11-000-219-104-00-00-025 | CST Salary | \$155.00 |
| | 11-000-219-105-00-00-025 | CST Support Staff Salary | \$7,500.00 |
| | 11-000-240-103-00-00-025 | Principal’s Office Salary | \$5,535.00 |
| | 11-000-262-420-00-03 | Clean Maintenance Admin | \$1,000.00 |
| | 11-213-100-106-00-00-025 | Resource Room Instructional | \$3,160.00 |
| | 11-230-100-101-00-00-025 | Basic Skills Salary | \$3,500.00 |
| | 11-000-213-800-00-00 | Health Services Other | \$210.00 |
| | | Total | \$ 21,060.00 |
| | | | |
| From: | 11-000-219-104-00-00-010 | CST Salary | \$155.00 |
| | 11-000-219-104-00-00-010 | CST Salary | \$7,500.00 |
| | 11-000-240-105-00-00-010 | Secretary/Clerical Salary | \$5,535.00 |
| | 11-000-262-420-00-01 | Clean Maintenance | \$1,000.00 |
| | 11-213-100-106-00-00-010 | Resource Room Instructional | \$3,160.00 |
| | 11-230-100-101-00-00-010 | Basic Skills Salary | \$3,500.00 |
| | 11-000-213-300-00-00 | Professional/Tech Services | \$210.00 |
| | | Total | \$ 21,060.00 |

14. Report of Receipts and Disbursements – October 2022

15. Cash Report - October 2022

16. New Business

A) Approve the first reading of the following board polices:

5113 - Attendance, Absences, and Excuses

5131 - Conduct/Discipline

5141.4 - Missing, Abused, and Neglected Children

5141.9 - Head Lice

5145.4 - Equal Educational Opportunity

6163.3 - Live Animals in the Classroom

6163.4 - Therapy Animals

B) Resolution to designate Colonial Life as an approved vendor for voluntary benefits and to implement Voluntary Benefits with Colonial Life, with Walter Landgraf as the Broker of Record and Joanne Lorenc as the Colonial Life Representative effective January 1, 2023. Benefits will be offered through payroll deductions to all staff, at no cost to the District.

C) Accept and approve the School District Payment schedule by the City of Margate to the Margate City School District for the period of January 1, 2023 through June 30, 2023.

D) Approve the use of Title I Funds to supplement Staff Salaries.

17. Other Matters

18. Public Comment

19. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;
BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

20. Open Session

21. Adjournment