

MARGATE CITY SCHOOL DISTRICT

BOARD OF EDUCATION MEETING

AGENDA

March 8, 2023

6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Presentation: Science Fair projects – Mrs. Crompton
6. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.
The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.
Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

7. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 1/30/2023

Ross School	
Pre K (1/2 day)	7
Kindergarten	40
Grade 1	35
Grade 2	34
Grade 3	38
Grade 4	29
Sub-total	183
Tighe School	
Grade 5	43
Grade 6	28
Grade 7	32
Grade 8	48
Sub-total	151
*Total Enrollment	334

Enrollment as of 2/28/2023

Ross School	
Pre K (1/2 day)	7
Kindergarten	41
Grade 1	35
Grade 2	34
Grade 3	38
Grade 4	30
Sub-total	185
Tighe School	
Grade 5	43
Grade 6	28
Grade 7	32
Grade 8	48
Sub-total	151
*Total Enrollment	336

***Above enrollment includes Longport and Tuition enrollment below**

Longport Enrollment:

William H. Ross	18
Eugene A. Tighe	<u>11</u>
Total	29

Tuition Students:

William H. Ross	8
Eugene A. Tighe	<u>2</u>
Total	10

ACHS (Margate)	38
OCHS (Choice)	61
MRHS (Choice)	9

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars
3. Review fire drill and security drill report
4. Report each school submitted information to the School Safety Data System (SSDS). The information included Student Incidents from the 1st half of the school year, along with staff training and school programs that were offered.
5. Budget presentation for 2023-2024

C. Communications

D. District Committee Reports

8. MEF Update

9. MEA Report

10. General Board Discussion

11. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

A. Personnel

- 1) Approve to accept the retirement letter from Joan DiBartolomeo as of June 30, 2023.
- 2) Approve a medical leave for Joan DiBartolomeo from March 13, 2023 to April 21, 2023.
- 3) Approve the 2023-2024 school calendar
- 4) Approve for Optical Academy to provide mobile, onsite eye care and eyewear services to school employees and families on March 27, 2023 from 3-7pm in the Tighe Cafeteria. No cost to district.
- 5) Approve hiring Barbara Cunningham as a long term replacement teacher at a prorated salary of \$65,500. Her assignment will begin on or about March 20 and continue through the end of this school year.
- 6) Approve hiring Andrew English as Maintenance HVAC at a prorated salary of \$43,500 with benefits, pending completion of paperwork
- 7) Approve Joseph Marchiani as the Tighe Baseball Coach at a stipend of \$1600 for the 2022-2023 school year.
- 8) Approve to hire Donna Chilton Burns as a Lucky Kids Aide, pending completion of paperwork
- 9) Approve one hour of time for educational assistants that cover the school main offices on days the secretaries are out, due to the longer work day. Costs: contractual rate for educational assistants.
- 10) Approve the 2023 English Language Learners (ELL) Summer School program. The program will run for five weeks from July 3-August 4. Staff: Tracy Magel Costs: contractual rate up to 52 total hours for ELL program

B. Instructional Support/Activities

- 1) Approve the Tighe school Environmental Club beach clean up on Saturday, April 1, 2023 from 9am to 11am on Huntington Ave and the beach. Staff: Chelsi Crompton, Costs: none.
- 2) Approve the following PRIDE events and fundraisers at Tighe School
 - Bubbles for Autism
 - Wear Blue every Monday in support of Autism Awareness and Acceptance Month
 - Sell Ribbon Pretzels with all profits going to FACES4Autism
 - Donation collections in homerooms for FACES4Autism all month (competing for PRIDE points)
 - Health class students will work on a art activity to hang in the hallway
- 3) Approve the Tighe Think Day Team to compete in the Whiz Quiz Competition at Holy Spirit High School. Staff: Tracy Magel and Sherry Scott Costs: Registration \$120 Teacher Stipends (After school Practices) \$500 x 2=\$1000 and 2 Substitutes
- 4) Approve the following NJHS events and fundraisers for the 2022-2023 school year:

- Tighe Student Volleyball Tournament
- Angels in Motion collection Winter 2023
- Coins for the Community-Charity Spring 2023

C. Field Trips

- 1) Approve a class trip for the Kindergarten students to visit the Cape May Zoo. Staff: Teresa McGonigle, Merri Mallen, Amy Hughes, Lillian Gaskill and 1-2 Ed Assistants as needed. Costs: \$80 bus permit + \$200 educational program = \$280. Substitute bus driver 7 x \$20/hr = \$140. Total \$420 and 1 substitute
- 2) Approve a class trip for 1st grade students to experience Rizzo's Reptiles Wildlife Program. Staff: Theresa Brennen, Christa Toner and Joann Adams. Costs: Program \$825. Pride will pay for lunch and snacks
- 3) Approve a class trip for 2nd grade students to John's Corner Farm. Staff: Bonnie Marino, Sandra LeVan, Veronica Valencia and 1-2 additional staff as needed. Costs: Entry fee plus upgrade \$884, Substitute bus driver \$20 x 7= \$140
- 4) Approve a class trip for 3rd grade to visit The Nature Center of Cape May Staff: Jessica Cuevas, Tina Baronowitz, Erin Gorman, Holly Ferry and 1-2 additional staff as needed. Costs: Program \$ 700 and Substitute bus driver \$20 x 7= \$140
- 5) Approve a class trip for 4th grade to visit Historic Cold Springs Village in Cape May. Staff: Kim Reeves, Erin McGuigan, Lora Blanco, Jaime Vecere-Collins and 1-2 additional staff as needed Costs: Tickets \$396 and Substitute bus driver \$20 x 7= \$140
- 6) Approve a class trip for 10 students to the Funny Farm. Staff: Anita Grimley, Lora Blanco and 1 Ed Assistant Costs: 1 substitute and Substitute bus driver \$20 x 7= \$140
- 7) Approve the transportation for the 8th grade trip to Great Adventure. Staff: Sherry Scott and 4 additional chaperones, Costs: Buses \$1,650
- 8) Approve the 5th grade class trip to the Museum of the American Revolution and Independence Hall. Staff: Jen Carey and 4 additional chaperones Costs: Museum \$507 and substitutes as needed

D. Workshops

- 1) Approve Ryan Gaskill to attend "Spotlight on Contemporary Anti-Semitism" on March 24, 2023 from 9am-3pm at Montclair University. Costs: Travel
- 2) Approve Ryan Gaskill to attend "Responding to School Bomb Threats" on March 14, 2023 at ETTC. Costs: Travel

E. Students

- 1) Notification to the Board of three Tighe students who served one day of In-School Suspension for discipline reasons in February 2023.
- 2) Approve the final determination of Ross HIB Investigation No. 2022-23-R02.
- 3) Approve Medford Family Psychiatry to complete two psychiatric evaluations for the Margate City School District. Costs: \$550 x2 = \$1100

12. Presentation and Approval of Minutes: February 8, 2023 Regular Meeting and Executive Session; February 22, 2023 Work Session Meeting Minutes

13. Report of the Board Secretary: January 2023

a. Financial Reports - January 2023

b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of January 31, 2023 after review of the Secretary’s Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

c. Bills and Payrolls – \$1,714,849.29

d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2022-2023

To:	11-000-211-100-00-00-025	ATTENDANCE SEC SAL	\$497.46
	11-401-100-600-00-04-025	FIRST GRADE TRIP	\$500.00
	11-000-291-241-00-00	PERS ANNUAL PAYMENT	\$4,992.00
	11-000-261-420-00-01	MAINTENANCE SERVICE	\$2,835.00
	11-000-219-104-00-00-025	CST SALARIES	\$2,383.76
	11-000-219-104-00-00-010	CST SALARIES - WHR	\$24,500.00
	11-120-100-101-00-00-010	GRADES 1-5 EAT SALS	\$94,000.00
	11-000-219-105-00-00-010	CST SEC SALARIES	\$7,822.20
	11-000-252-500-00-00	PRIVATIZER EQUIPMENT	\$800.00
	11-000-261-420-00-01	EAT HVAC SERVICE	\$31,500.00
	11-000-291-249-00-00	DCRP CONTRIBUTIONS	\$4,570.00
	11-000-261-100-00-03	ADJUST VACATION PAY	\$5,209.00
	20-487-400-732-00-00-010	ARP ESSER CONST SERV	\$35,995.00
		Total	\$215,604.42
From:	11-000-222-600-00-04-025	ATTENDANCE SEC SAL	\$497.46
	11-402-100-500-00-00-010	FIRST GRADE TRIP	\$500.00
	11-000-291-250-00-00	PERS ANNUAL PAYMENT	\$4,992.00
	11-000-261-610-00-01	MAINTENANCE SERVICE	\$2,835.00
	11-000-222-600-00-04-025	CST SALARIES	\$2,383.76
	11-130-100-101-00-00-010	CST SALARIES - WHR	\$24,500.00
	11-000-217-320-00-00-025	GRADES 1-5 EAT SALS	\$50,000.00
	11-120-100-101-00-00-025	GRADES 1-5 EAT SALS	\$23,000.00
	11-130-100-101-00-00-010	GRADES 1-5 EAT SALS	\$17,000.00
	11-130-100-101-00-01-010	GRADES 1-5 EAT SALS	\$4,000.00
	11-000-219-105-00-00-025	CST SEC SALARIES	\$5,927.81
	11-120-100-101-18-00-025	CST SEC SALARIES	\$1,894.39
	11-000-251-890-00-00	PRIVATIZER EQUIPMENT	\$800.00
	11-000-261-610-00-04	EAT HVAC SERVICE	\$16,500.00
	11-000-262-100-18-01	EAT HVAC SERVICE	\$15,000.00

	11-000-291-280-00-00-025	DCRP CONTRIBUTIONS	\$4,570.00
	11-000-291-298-00-00	ADJUST VACATION PAY	\$5,209.00
	20-487-400-732-00-00-025	ARP ESSER CONST SERV	\$35,995.00
		Total	\$215,604.42

14. Report of Receipts and Disbursements – January 2023

15. Cash Report – January 2023

16. Unfinished Business

A) Approval and adoption of the following policies:

- 4119.22 – Conduct and Dress
- 4112.4/4212.4(R) – Exposure Control Plan
- 5511 – Dress and Grooming
- Unmanned Aircraft Systems (Drones)

17. New Business

A) Approve submission of the proposed 2023-2024 Margate City School District Budget to the Atlantic County Executive Superintendent for review.

B) Approve a resolution fixing the sum to be raised by Local Tax Levy for the 2023-2024 School District budget

C) Approve a resolution to set maximum travel expenditure limits as required by Section 15, Chapter 53, P. L. 2007

D) Approve a resolution to set maximum dollar limits for professional services for the 2023-2024 school year as required by N.J.A.C. 6A:23A 5.2

E) Approve a tuition contract with Longport Board of Education for the 2023-2024 school year in the amount of \$848,053 plus a tuition adjustment for the 2021-2022 school year of \$179,759 for a total cost of \$1,027,812 calculated as follows:

Grade Level	Student #	Tuition Rate	Budget Revenue
Preschool Disabled	1	\$33,553	\$ 33,553
Kindergarten	3	\$25,756	\$ 77,268
Grades 1-5	20	\$25,504	\$ 510,080
Grades 6-8	8	\$28,394	\$ 227,152
Total	32		\$ 848,053
Plus Tuition Adjustment			\$ 179,759
Budgeted Total			\$1,027,812

F) Approve tuition contracts with Atlantic City Board of Education for the 2023-2024 school year in the amount of \$988,032 for regular education students and \$280,908 for special education students less a tuition adjustment for the 2021-2022 school year of \$266,925 for a total cost of \$1,002,015:

Grade Level	Student #	Tuition Rate	Budgeted Revenue
Regular Students 9 th – 12 th	48	\$ 20,584	\$ 988,032
Resource Room 9 th – 12 th	9	\$ 31,212	\$ 280,908
Special Education	0	\$ 22,653	\$ 0

9th – 12th

Total	58	\$ 1,268,940
Less Tuition Adjustment		\$ 266,925
Budgeted Total		\$ 1,002,015

G) Approve a tuition contract with the Atlantic County Vocational School Board of Education for the 2023-2024 school year for 9 students to attend the Academy Program at a cost of \$3,000 per student and 2 special education students at a cost of \$5,000 per student less a tuition adjustment from the 2021-2022 school year in the amount of \$9,830 for a total cost of \$27,170.

H) Approve resolution to appoint Siracusa Kaufmann Ins. Co as the Risk Management Consultant for the 2023-2024 school year with compensation for services rendered equal to 4% of the district's annual assessment.

I) Approve a resolution to submit an amendment to the ARP - ESSER Grant Application allowable uses to include interventions for planning, coordinating, and implementing activities to prepare for unforeseeable long-term closures.

J) Approve a resolution to submit an application for the School Climate Pilot Grant Application in the amount of \$6,600.

K) Approve a resolution to accept a grant made possible through the kindness of the Jerry Fund for the Growing the Good Project under the direction of Jessica Cuevas and Lora Blanco

L) Approve a resolution for participation in a Joint Transportation Agreement with Atlantic County Special Services School District to provide the services to coordinate transportation for special education, private, vocational-technical, and other school students to specific destinations in order to attempt to achieve the maximum cost effectiveness

18. Other Matters

19. Public Comment

20. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session; BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

21. Open Session

22. Adjournment