

The following items are contained in the November 9, 2022 Regular Meeting Minutes:

1. Call to Order
2. Roll Call
3. Public Comment
4. Activity Calendar
5. Fire Drill & Security Drill Report
6. Superintendent's Report
7. Principals' Updates
8. Personnel Matters
9. Instructional Support & Activities
10. Field Trips
11. Facilities/PAC
12. Workshops
13. Students
14. Approval of Minutes: October 12, 2022 Regular Session & Executive Session
15. Board Secretary's Financial Reports for September 2022
16. Board of Education Certification as of September 2022
17. Bills and Payrolls
18. Transfer of Funds
19. Report of Receipts and Disbursements for September 2022

20. Cash Report for September 2022

21. New Business

22. Other Matters

23. Public Comment

24. Executive Session

25. Open Session

26. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on November 9, 2022 by President, Mrs. Catherine Horn, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 23, 2022, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, and the William H Ross III School and emailed to the City Clerk and "The Current" and advertised in "The Press" on May 26, 2022.

Roll Call - Members Present: Mrs. Catherine Horn, President; Dr. Joel Frankel (via teleconference), Vice President; Mr. Joseph Pepe; Mr. James Swift; Mrs. Amy Brog  
Members Absent: Mr. Jack Sorensen; Mrs. Shannon Wray-Norris  
Others Present: Mrs. Audrey Becker, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Bonnie Marino, Principal; Mr. Ryan Gaskill, Principal; Mr. Eric Goldstein, Solicitor

Public Comment:

No members of the community commented.

Activity Calendar:

Mrs. Becker distributed the Activity Calendar for November 2022.

Fire Drill & Security Drill Report:

Mrs. Becker distributed the Fire and Bus Evacuation Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of October 2022 attached as Exhibit # 1. pages 28,076 - 28,077.

Superintendent's Report:

Mrs. Audrey Becker shared the following:

- She shared communications with the board received from Mr. Brian Cooper, where he acknowledged the selfless acts of the Margate School District crossing guards and their recent demonstration of selfless acts to protect Margate students from less than aware drivers in the school zones on multiple occasions.
- She shared communications with the board received from the Feidler and Santoro families, where they thanked the Board of Education, MEF, and Administration for their recent efforts to remember Mrs. Tracy Santoro.

Superintendent's Report (Continued):

- She shared several events that occurred during the Staff Development Day which was held on Election Day. There were quite a few meetings and programs that took place for all staff to participate in. The initial Threat Assessment Team meeting was held. The Math committee convened to begin program and curriculum discussions. There were sessions that focused on staff wellness which included a guest presenter from Thompson Healthcare.

Principals' Updates:

- Mrs. Bonnie Marino shared information on current activities at Ross School.
- Mr. Ryan Gaskill shared information on current activities at Tighe School.

Personnel Matters:

Motion by Mrs. Brog, seconded by Mr. Swift, to approve the following personnel matters:

- 1) Approve the hiring of Aliana Melendez as a Lucky Kids Aide at \$13 an hour, pending completion of paperwork.
- 2) Approve Stockton student Karen Cavacini to complete her fieldwork from January 23, 2023 to May 5, 2023 with Nina Curll.
- 3) Approve a medical leave for Amy Hughes from December 13, 2022 to December 16, 2022.
- 4) Approve Jacque Jones to visit local high schools to explore their special education programming, dates will be based on the schools availability. Costs: Travel
- 5) Approve the onetime payment of \$76.32 for .50 unused vacation day to Debra Lynch .

Motion passed by the following roll call vote:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn

Nays: None

Instructional Support/Activities:

Motion by Mr. Swift, seconded by Mrs. Brog, to approve the following Instructional/Support Activities:

- 1) Approve Bocca Fundraisers on Thursday December 15, 2022 and Thursday January 5, 2023. Bocca will contribute 20% of each check to the Tighe School Play.

Motion passed by the following roll call vote:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn

Nays: None

Field Trips:

Motion by Mr. Swift, seconded by Mrs. Brog, to approve the following field trip matters:

- 1) Approve the Ross School Choir to attend the Longport Library Menorah/Tree Lighting Ceremony and to perform on Friday, December 9, 2022.
- 2) Approve the Ross School Choir will perform for The Margate, Longport, and Ventnor Special Event and Toy Drive on December 16, 2022.
- 3) Approve Deb Roland and Singsations to attend and perform for the Holiday lunch at the Bloom Pavilion on December 14, 2022 from 11am to 1pm.
- 4) Approve the Band Club to attend the Bay Atlantic Symphony at Stockton University on May 9, 2023 at 12pm Staff: Deb Roland and Tighe staff chaperones Costs: Substitutes.

Motion passed by the following roll call vote:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

Facilities:

Motion by Mr. Swift, seconded by Mrs. Brog, to approve the following facilities matters:

- 1) Request rental of PAC facility to the Margate Public Library for the Bay Atlantic Symphony Performance on Saturday, December 31, 2022 at an estimated rate of \$2,040.00 pending receipt of insurance waiver. Rental cost for the facility is waived.
- 2) Approve Popi Kounis and Substitute Susan Iannucci-Cappello to work on the Tighe School musical. Costs: Ed Assistant hourly wage of \$17.60 x 50 hours(up to 25 hrs each) = \$880.
- 3) Approve the Tighe Field Hockey Team to have a banquet in the Ross Cafeteria on Monday, November 7, 2022 at 6:00pm.
- 4) Approve the Bay Atlantic Symphony Brass Quintet Performance at Tighe School on December 7, 2022. Staff: Deb Roland.

Motion passed by the following roll call vote:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

Workshops:

Motion by Mrs. Brog, seconded by Mr. Swift, to approve the following workshop matters:

- 1) Approve Leigh Turner and Melina Skwarek to attend NJASBO Pension Update on December 14, 2022 in Mt. Laurel. Costs: Workshop \$175 plus travel.
- 2) Approve Anita Grimley to attend “Treating Anxiety Disorders in Children and Adolescents” webinar on November 1, 2022. Costs: Substitute and \$149 workshop.
- 3) Approve Veronica Valencia to attend MakerSpace on December 12, 2022. Costs: Substitute and workshop ETTC hours.
- 4) Approve Chauncey Iannone to attend the professional development in the Computer Science Coastal Cohort with SRI/ETTC. There are four sessions: 1/18/23, 2/1/23, 2/15/23 and 3/1/23. Costs: Substitute.
- 5) Approve Erin McGuigan to attend “How to Write with Spice” on November 17, 2022. Costs: ETTC hours and Substitute.
- 6) Approve Julie Bergman to attend “What Schools Need to Know about 504 Plans to Ensure Compliance” on November 15, 2022 at SRI & ETTC. Costs: ETTC hours and Substitute.
- 7) Approve Julie Bergman to attend the professional development with the American Heart Association Basic Life Support Instructor Course on December 3, 2022. Costs: \$425.50.
- 8) Approve Jacque Jones to attend a webinar titled “Mental Health Skills for Education Professional” on November 2, 2022.
- 9) Approve Danielle Ujcich to attend the webinar “Anxious and Depressed in the Classroom” on March 2, 2023 from 9am to 11am.

Motion passed by the following roll call vote:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

Students:

Motion by Mrs. Brog, seconded by Mr. Swift, to approve the following student matters:

- 1) Approve the final determination of Ross HIB Investigation No. 202223-R01.

Motion passed by the following roll call vote:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn  
Nays: None

Approval of Minutes:

Upon motion by Mr. Swift, seconded by Mrs. Brog, the board unanimously agreed to accept the October 12, 2022 Regular Meeting and Executive Session minutes.

Motion passed by the following roll call vote:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn

Nays: None

Financial Reports:

Motion by Mr. Swift, seconded by Mrs. Brog, to accept the Secretary's Financial Reports for the month of September 2022 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 28,078 - 28,102. The Secretary's Report agrees with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn

Nays: None

Board of Education Certification:

Motion by Mr. Swift, seconded by Mrs. Brog, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of September 30, 2022 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn

Nays: None

Bills and Payrolls:

Motion by Mr. Swift, seconded by Mrs. Brog, to approve the payment of bills and payrolls, as listed on Exhibit # 3, pages 28,103 - 28,119.

Motion passed by the following roll call:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn

Nays: None

Transfer of Funds:

Motion by Mr. Swift, seconded by Mrs. Brog, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

**Ratified Budget Transfers for 2022-2023**

|       |                          |                         |                     |
|-------|--------------------------|-------------------------|---------------------|
| To:   | 11-000-270-513-00-00     | Transportation Services | \$ 3,070.00         |
|       | 11-000-240-800-00-04-025 | Principal Dues          | \$ 350.00           |
|       | 11-000-261-420-00-01     | Tighe Water Damage      | \$ 15,000.00        |
|       | 11-000-270-513-00-00     | Transportation Services | \$ 8,500.00         |
|       | 12-000-261-730-00-00-010 | PAC Projects            | \$ 14,000.00        |
|       |                          | <b>Total</b>            | <b>\$ 40,920.00</b> |
|       |                          |                         |                     |
| From: | 11-000-270-512-00-01     | Transportation Services | \$ 3,070.00         |
|       | 11-000-240-105-00-00-025 | Principal Dues          | \$ 350.00           |
|       | 11-000-261-420-00-04     | Tighe Water Damage      | \$ 15,000.00        |
|       | 11-000-270-515-00-00     | Transportation Services | \$ 8,500.00         |
|       | 12-000-261-730-0-00-025  | PAC Projects            | \$ 14,000.00        |
|       |                          | <b>Total</b>            | <b>\$ 40,920.00</b> |

Motion passed by the following roll call:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn

Nays: None

Report of Receipts and Disbursements:

Motion by Mr. Swift, seconded by Mrs. Brog, to accept the Report of Receipts and Disbursements for the month of September 2022, attached as Exhibit # 4, pages 28,120 – 28,130.

Motion passed by the following roll call:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn

Nays: None



Cash Report:

Motion by Mr. Swift, seconded by Mrs. Brog, to accept the Cash Report for the month of September 2022, attached as Exhibit # 5, page 28,131.

Motion passed by the following roll call:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn

Nays: None

New Business:

Motion by Mr. Swift, seconded by Mrs. Brog, to approve the following new business:

- A) Resolution to approve approximately \$32,500.00 of budgeted Alarm Loop Project funds in fund 12 to be applied to the excess costs associated with the PAC seating, flooring, and curtain repair projects initially budgeted in Fund 30 as part of the city referendum awarded under City Ordinance 08-2022.
- B) Approve the resubmission of the ESEA 2023 Grant application to include the Title IV carryover amount of \$160.00.
- C) Resolution to approve the submission of the HVAC grant application under the New Jersey Clean Energy School and Small Business Energy Efficiency Stimulus Program.
- D) Recommend to approve the advertisement of a request for proposals (RFP) for a Labor Relations Attorney for a one-year contract, to be extended as needed, effective December 1, 2022.
- E) Confirm a tuition contract, for one student, with Y.A.L.E. School West for the 2022-2023 school year in the amount of \$58,482.00 plus extraordinary services in the amount of \$44,910.00 for a total cost of \$103,392.00.

Motion passed by the following roll call vote:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn

Nays: None

Other Matters:

Motion by Mrs. Brog, seconded by Mr. Swift, to approve the following other matters:

- A) Approve Lindsey Evans for MA Step 5 (\$77,000) prorated to her weekly schedule effective November 10, 2022 for the remainder of the 2022-23 school year pending receipt of official college transcript.
- B) Approve the Ross Chorus members in grades 3 and 4 to sing for Lite Rock Radio Station on December 8, 2022. Transportation will be provided with our school bus. Staff: Lindsey Evans, Costs: None.

C) Approve the Tighe School Singasations choir to perform for The Margate, Longport, and Ventnor Special Event and Toy Drive on December 16, 2022.

D) Approve the Ross instrumental students to attend the Bay Atlantic Symphony at Stockton University on May 9, 2023 at 12pm Staff: Lindsey Evans and Ross staff chaperones Costs: Substitutes.

Motion passed by the following roll call vote:

Ayes: Mrs. Brog, Mr. Pepe, Mr. Swift, Dr. Frankel, and Mrs. Horn

Nays: None

Public Comment:

No members of the community commented.

Executive Session:

Upon motion by Mrs. Horn, seconded by Mr. Swift, the board unanimously approved the following resolution at 6:21 P.M.:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss the following matters:

- Residency Determination
- RFP - Professional Services for Negotiations

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

Upon motion by Mrs. Horn, seconded by Mrs. Brog, the board unanimously agreed to reconvene the regular meeting at 6:35 P.M.

Open Session:

Mr. Goldstein informed the public that no formal action was taken in executive session.

Adjournment:

Upon motion by Mrs. Horn, seconded by Mrs. Brog, the board unanimously agreed to adjourn at 6:36 P.M.

Respectfully submitted,

Melina Skwarek  
Board Secretary/School Business Administrator